



MUGBERIA GANGADHAR MAHAVIDYALAYA

ESTD.—1964

P. O. BHUPATINAGAR ☐ Dist.—PURBA MEDINIPUR

S. T. D. Code—03220 ☎ Ph. No.—270236, Pin.—721425 (W. B.)

Ref. No.—M. G. M. KAS 146 / 2022-2023 Dated 17.05.2022

From : The Principal / Secretary,

To
The Director of Public Instruction
Educational Directorate
Bikash Bhawan, Salt Lake,
Kolkata – 700091

Sub : Prayer for Fixation of Pay (CAS)

Ref : G.O. No. 920-Edn (CS)/5P-52/98 dated 31.12.2012 and 1373-Edn (CS)/5P-52/98, dt: 07.12.2017

Sir

In reference to your Memo no mentioned above, I am submitting herewith the proposal of Pay Fixation (Stage 2) of Dr. Narottam Sutradhar, Assistant Professor of Chemistry and other relevant papers.

In this regard, I would earnestly request you to approve the fixation of pay of said Assistant Professor at an early date.

Thanking you

Yours Faithfully


Dr. Swapan Kumar Misra

Principal

Mugberia Gangadhar Mahavidyalaya

— **Principal**
Mugberia Gangadhar Mahavidyalaya

Enclosure:

1. Statement of Pay fixation
2. Option
3. G.B. Resolution (Part-D)
4. Report of Screening Committee (Part-C)
5. Annual Self Assessment for the Performance Based Appraisal System (PBAS) reports with all supporting documents

ABSTRACT

Applicant : Dr. Narottam Sutradhar

Designation: Assistant Professor in Chemistry

Date of Joining : 15.06.2017

Date of Ph.D. Awarded: 11/07/2014

Date of 1st Promotion : 15.06.2021 (Stage -1: AGP 6000 to Stage -2: AGP 7000, Academic Level-11)


	Stage /Academic Level	Basic Pay As per ROPA 2019	Remarks
Basic Drawn: Band Pay+ AGP (Before 2 nd promotion)	Stage I (with AGP 6000/-) (Academic Level-10)	Rs. 73000/- on 14.06.2021	
Proposed Basic: Band Pay + AGP (After 2 nd promotion)	Stage-II (Academic Level- 11) With AGP 7000/- w.e.f. 15.06.2021	Level-11 Rs. 73100/-/- (Automatic change as per pay matrix)*** Rs. 75300/-(Promotional Increment) Rs. 77600/-(Normal Increment) (w.e.f. 15.06.2021)	Notional 15.06.2021 to 30.06.2021 Option date : 01.07.2021 Actual Effect Date: 01.07.2021

* As per Memo no. 1138-UGC/4P-139-UGC/09(Pt-1) Dated 10/05/2018

& As per Para 8 Note 1 of G.O. No. 533 Edn (CS) dt. 28.08.2009

** As per Ph.D. fixation: 184/ 4P-139-UGC/09 (Pt-1) dated 18/01/2018 & 2020051639259 dated 18/05/2020

*** As per G.O. No. 1306(22)-Edn(U)/EH/IU-77/17 dated 30.12.2019 and No. 120(22)-Edn(U)/EH/IU-77/17 dated 03.02.2020

 17.05.22
Dr. Swapan Kumar Misra
Principal


Principal
Mugheria Gangadhar Mahavidyalaya

Option

I, **Dr. Narottam Sutradhar** do hereby opt to get my promotion / Placement of pay benefit w.e.f 01.07.2021 and the date of next increment will be on **01.07.2022**

{As per G.O. No. 1306(22) Edn(U)/TH/PU-77/17 dated 30.12.2019 and No. 120(22) Edn(U)/EH/PU-77/17 dated 03.02.2020}

Declaration - I hereby undertake to refund to the Government any amount which may be drawn by me in excess of what is admissible to me on account of erroneous fixation of pay in the revised pay structure as soon as the fact of such excess drawal comes / brought to my notice.

Countersigned of the Head of the Institution



Dr. Swapan Kumar Misra
Principal

Principal
Mugberia Gangadhar Mahavidyalaya

Narottam Sutradhar

Signature

Name: **Dr. Narottam Sutradhar**
Designation: Assistant Professor in Chemistry
Institution: **Mugberia Gangadhar Mahavidyalaya**
Bhupatinagar, Purba Medinipur- 721425

Part D: for use of the Governing Body / Administrator of the College

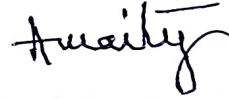
The Governing body in its meeting held on 26.04.2022 resolved that on the basis of the recommendation of the screening/ election committee for the purpose of considering the matter of promotion under CAS, **Sri/Smt./ Dr. Narottam Sutradhar** of the Department of **Chemistry** of this college be promoted to the post of Assistant/ Associate Professor (Academic level 11/ Stage 2) in the scale of pay Rs. ~~57,700-1,82,400/-~~ ~~or~~ **68900-2,05,000/-** ~~or~~ ~~79,800-2,11,500/-~~ with AGP of Rs. ~~7000/8000/9000~~ effect from **15/06/2021**.

It is resolved that the post held by ~~Sri/Smt./~~ **Dr. Narottam Sutradhar** be upgraded to the post of Assistant/Associate Professor (Academic level 11/ Stage 2) in the scale of pay Rs. ~~57,700-1,82,400/-~~ ~~or~~ **68900-2,05,000/-** ~~or~~ ~~79,800-2,11,500/-~~ with AGP of Rs. ~~7000/8000/9000~~ and the same will be reverted to the post of Assistant Professor (academic Level 10) as soon as it falls vacant.

Resolved further that the Principal /TIC/Secretary would take up the matter with the DPL, West Bengal by providing with the following in respect of the incumbent:

- All Pay Fixation memos countersigned by the Principal/TIC/OIC.
- Year-wise detailed leave statement countersigned by the Principal/TIC/OIC.

Date: 26.04.22



Signature of the President / Administrator
seal

President,
Mugbera Gangadhar Mahavidyalaya

Part C: For use of the Screening cum Evaluation / Selection Committee

Name of the College: **MUGBERIA GANGADHAR MAHAVIDYALAYA**
Date of the Meeting: **10/03/2022** Venue: **Mugberia Gangadhar Mahavidyalaya**
Name of the Incumbent: **Shri/Smt/ Dr. Narottam Sutradhar**
Present designation: **Assistant Professor (Stage-I /Academic Level 10/Level-11/ Level-12) of**
Commerce *Chemistry*
Date of joining: **15/06/2017** Awarded Ph. D / M.Phil on: **11/07/2014**
Date of Confirmation: **15/06/2017**

Scale of Pay: Rs. Rs 57,700 – 1,82,400 /- / Rs 68,900 – 2,05,000/- / Rs 79,800 – 2,11,500/- *(AS per RUPA @ Uge-2019)*
Designation after promotion: Assistant Professor *(Stage-II with AGP 6000/-)* **(Academic Level 11, Stage-II)**
Scale of Pay: Rs 68,900 – 2,05,000/- / Rs 79,800 – 2,11,500/- / Rs 1,31,400 – 2,17,100/- *(Stage-II with AGP-7000/-)*
Date of effect: **15/06/2020** *15/06/2021*
Score for Interview (for Academic Level 12 to 13 A) [F.M. 20]: **NA**

The Screening cum Evaluation /Selection Committee has considered the proposal for promotion under CAS in respect of the incumbent mentioned above from the post of Assistant Professor (Academic Level 10/Stage-I) to the post of Assistant Professor (Academic Level 11/Stage-II) /Associate Professor (Academic Level 13 A). As the incumbent has fulfilled all conditions as laid down in G.O. No. 1196-Edn(A)/5P-90/12 dated 31.12.2012 & 198-EH/(CG)/(A)5P-90/12(Pt.) dated 07.12.2017 for promotion under CAS , the Committee recommends that the incumbent be promoted to the post of Assistant Professor (Academic Level 11/Stage-I I / Level-12) /Associate Professor (Academic Level 13 A) with effect from **08/11/2020**. *15/06/2021*

The Committee further recommends that the post held by the incumbent be upgraded to the post of Assistant Professor (Level 11, Stage-I I / Level-12) /Associate Professor (Academic Level 13 A) with effect from **08/11/2020** *15/06/2021* and the same would be reverted back to the post of Assistant Professor (Academic Level 10) as soon as it would fall vacant due to superannuation or any other reason.

Necessary particulars with all relevant documents may be sent to the Government for approval.

Dr. Subal Chandra Manna
Dr. Subal Chandra Manna 10.03.2022
Associate Professor
Signature of the Expert with Date and Seal
Vice-Chancellor, UNIVERSITY
Midnapore-721102, W.B.

Signature of the Expert with Date and Seal
(Nominated by the VC of the affiliating University)

Signature 10/03/2022
Signature of Govt. Nominee with Date and Seal
(Nominated by the DPI, West Bengal)

Signature 10.03.2022
Signature of the Principal/ OIG of College
with Date and Seal

Officer-in-Charge
Haldia Government College
P.O.- Debhog, Dist.- Purba Medinipur
Pin - 721657

Principal
Mugberia Gangadhar Mahavidyalaya

2

PROPOSAL FOR PROMOTION UNDER CAS

Assistant Professor (Stage-I to Stage-II)

Of

**Dr. NAROTTAM SUTRADHAR
ASSISTANT PROFESSOR IN CHEMISTRY**

**MUGBERIA GANGADHAR MAHAVIDYALAYA
PURBA MEDINIPUR-7121425**



MUGBERIA GANGADHAR MAHAVIDYALAYA

ESTD.—1964

P. O.—BHUPATINAGAR ★ Dist.—PURBA MEDINIPUR

S. T. D. Code—03220 ☎ Ph. No.—270236, Pin.—721425 (W. B.)

Ref. No.—M. G. M. / / /

Dated.....

From : The Principal / Secretary,

To
The Principal
Mugberia Gangadhar Mahavidyalaya
Bhupatinagar, East Midnapur

Subject: Application for Carrier Advancement (CAS) from Stage I to Stage II

Respected Sir,

I, Dr. Narottam Sutradhar, am working as an Assistant Professor in Department of Chemistry in your institution since June 15th, 2017. My first carrier advancement scheme (CAS) for the promotion of Stage I to Stage II is due on 14th June 2021. I have prepared all the documents with required information needed for the evaluation process. So I request you to accept my application and do the needful for conducting my CAS evaluation.

Yours faithfully

Dr. Narottam Sutradhar
Department of Chemistry
Mugberia Gangadhar Mahavidyalaya
Bhupatinagar, East Midnapur

LIST OF ENCLOSURES
Dr. Narottam Sutradhar, Assistant Professor in Chemistry
Mugberia Gangadhar Mahavidyalaya

	Documents to be furnished	Page No
1	Annexure A1, Current designation and grade pay, Letter of appointment and recommendation	26, 27
2	Annexure A2; OP and RC certificate	28, 29
3	Annexure A3; Letter of Joining	30
4	Annexure A2; Letter of Confirmation	31
5	Annexure A5-A8; Certificate of Academic qualifications BSc, MSc, NET, PhD,	32-37
6	Annexure A9; Payfixation orders	38-41
7	Annexure 1.1; Details of attendance	42
8	Annexure 1.2; Details of classes taken	43-44
9	Annexure 1.3; Study materials consulted and advised to students	45, 46, 106
10	Annexure 1.4; Additional materials provided	47-52
11	Annexure 1.5; PPT used for ICT tools	53-56
12	Annexure 1.6; Invigilation duties certificate	57
13	Annexure 1.7; Evaluation duties certificate	58-59; 82-85
14	Annexure 1.8; Paper setting and scrutiny certificate	60
15	Annexure 1.9; Internal assesment certificate	61
16	Annexure 1.10; Certificate for the use of ICT tools	62
17	Annexure 2.1, 2.2, 2.7, 2.8, 2.9, 2.12, 2.15; Certificate co-curricular and field based activities	63, 64, 69, 70, 71, 74, 77
18	Annexure 2.3; Certificate for participation on Unnat Bharat Abhiyan activities	65
19	Annexure 2.4, 2.5; Certificate of member in admission and Library Management committee	66, 67
20	Annexure 2.10; Certificate member research cell	72
21	Annexure 2.11; Certificate member seminar committee	73
22	Annexure 2.7; Certificate seminar participation	69
23	Annexure 2.12; Certificate of UBA coordinator	74
24	Annexure 2.13; Certificate membership of ICS	75
25	Annexure 2.14; Certificate member of IQAC	76
26	Annexure 3.2; Details of publication	78-80
27	Certificate of EOL	81
28	Certificate of participation in different seminar workshop	89-104

APPENDIX II

Annual Self-Assessment for the Performance Based Appraisal System (PBAS) Session/ Year 2017-18, 2018-19, 2019-20, 2020-21

PART A: GENERAL INFORMATION

1. Name (in Block Letters) : **DR. NAROTTAM SUTRADHAR**
2. Father's Name / Mother's Name : **LT. NARAYAN SUTRADHAR**
3. Department : **Chemistry**
4. Current Designation & Grade Pay : **Assistant Professor (stage – 1) AGP: Rs.6000/-
(Academic level 10; Annexure-A1; Page- 26, 27)**
5. Date of last Promotion : **NA**
6. Address for correspondence (with pin Code) : **Mugheria Gangadhar Mahavidyalaya
Bhupatinagar, Purba Medinipur-721425
West Bengal.**
7. Permanent Address (with pin code) : **Rabindra Sarani, Sibmandir, PO-Kadamtala
Dist-Darjeeling, West Bengal, 734011**
Telephone No. : **8436110071**
E-mail : **sutradhar.n@gmail.com**
8. Whether acquired any degrees or fresh academic qualifications during the year: **No**
9. Academic Staff College Orientation / Refresher/ Short Term Course attended during the year:

Name of the Course / Summer School	Place	Duration	Sponsoring Agency
Faculty Induction Program FIP-03	HRDC, University of North Bengal	4 th Jan, 2021 -2nd Feb, 2021	UGC
Refresher course in Chemistry (Annexure-A2; Page- 28, 29)	HRDC, University of North Bengal	11 th Feb, 2021 - 24 th Feb, 2021	UGC

10. a. Date of Appointment : **15.06.2017 (Annexure-A3; Page- 30)**
b. Date of confirmation : **15.06.2017 (Annexure-A4; Page- 31)**
(Service confirmed with effect from **15.06.2017** as per GB resolution No.13, 13.07.2018)
11. Past Service, if any : **No**
(Please attach specific G.O. for counting of past service for promotion under CAS)
12. For which position & AGP you are applying under CAS : **Assistant Professor Grade II
(AGP Rs. 7000/-, Academic level-II)**
13. Date of eligibility for Promotion : **15.06.2021**
14. Educational Qualification (Graduation onwards):

Examination	Name of the University	Year of Passing	Marks Obtained (%)	Class / Grade
B.A./B.Sc./B.Com (Annexure-A5; Page- 32, 33)	University of North Bengal	2005	64.12%	I
M.A./M.Sc./M.Com (Annexure-A6; Page- 34, 35)	University of North Bengal	2007	71%	I
Other examination, if any: NET (Annexure-A7; Page- 36)	UGC (NET)	2009		

15. Research Degree(s):

Degree	Name of the University	Date of Award	Title
M.Phil.	-	-	-
Ph.D./ D.Phil (Annexure-A8; Pages- 37)	AcSIR Academy of Scientific and Industrial Research	11.07.2014	Synthesis of Metal oxide nano structures and their application in catalysis and adsorption
D.Sc./D.Lit.	-	-	-

16. Details of Teaching/Research/Academic Experience:

Designation	Employer	Period of service From To	Scale of pay
Assistant Professor of Chemistry (Stage 1)	Secretary, Mugberia Gangadhar Mahavidyalaya (Annexure-A9; Pages- 38-41)	15.06.2017 – 14.06.2021	15600-39100 AGP:6000/-

I declare that the particulars given above are correct to the best of my knowledge and belief.

N. Sutar
10/1/22
Signature of the Candidate

All entries made above are checked and verified and found to be correct.

P. J. Mah
Signature of the Coordinator, IQAC
Date: 19/01/2022
Seal: IQAC Co-ordinator
Mugberia Gangadhar Mahavidyalaya

S. S. Sutar 19.01.22
Signature of the Principal
Date:
Seal: Principal
Mugberia Gangadhar Mahavidyalaya

Part B: Academic Performance Indicators (API)
Academic Session: 15th June 2017- 6th December 2018

(Please see detailed instruction of the PBAS - I proforma before filling out this section)

CATEGORY 1: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i. a) Lectures, seminars, tutorials, practical, contact hours undertaken taken as percentage of lectures allocate (Annexure 1.1 & 1.2)

Sl. No.	Course/Paper	Level	Mode of teaching*	Class allocated as per schedule	Class taken as per schedule	% of classes taken as per documented record	API score
1	B.Sc. (Honours and General)	UG	L & P	247 (Annexures- 1.1, 1.2; Pages- 42, 43-44)	245	99.12%	49.56

Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C).

(ib) Lectures and other teaching duties in excess of UGC norms

	CALCULATION OF API SCORE FOR I(i) ABOVE	API
a)	Classes taken (Maximum 50 for 100% performance & proportionate score up to 80% performance, below which no score may be given)	
b)	Teaching load in excess of UGC norms- in excess of UGC norms /Special Lectures/ Classes taken at the study centre (Max score – 10, 2pts per extra hour)	

(ii) Reading/Instructional material consulted and additional knowledge resources provided to students

Sl. No	Course/Paper	Consulted	Prescribed	Additional Resource provided	API Score
1.	B.Sc (Honours and General)	(Annexures- 1.3;Pages- 45-46)	(Annexures-1.3; Pages- 45 - 46)	(Annexures-1.4; Pages- 47-52)	20
API score based on preparation and Imparting of knowledge/ instruction as per curriculum and syllabus enrichment by providing additional resources to students (Max. Score-20)				Total:	20

(iii) Use of participatory and innovative teaching learning methodologies; updating of subject content, course improvement etc.

- (a) Updating of Courses/Curriculum Design: NA per course – Max 10
 (b) Participation/Innovative – Interactive courses: NA
 (c) **Participn. /Innovative – Learning Modules: NA Max 10**
 (d) Participn. /Innovative – Case Studies prepared: NA
 (e) **Use of ICT or Computer-aided methods – ppt: 5**
 (f) *Use of ICT – Multi-media/Simulation etc: NA Max 10*
 (g) **Dev/Teaching Remedial/Bridge Courses: NA Max 10**
 (h) Dev/Teaching Soft skill/Communication/Personality Dev: NA each Max 10
 (i) **Special Programs in Phys. Edn. /Library: NA Max 10**
 (j) Innovative Composition/Creation in Music, Fine Arts, Perf Arts: NA; Max 10
 (k) Organizing & cond. of popul. Prog. /Teaching Web-based/E-Library/IT-asst teaching:
 Workshop/Training - NA points; Popularization program - NA points

Sl. No.	Short Description(in terms of items)as listed above	API Score
1.	(e) Use of ICT or Computer – aided methods – ppt (Annexures-1.5 with CD; Pages- 53-56)	20
	(Max API Score: 20) Total Score:	20

(iv) Examination duties assigned and performed

- (a) Invigil.- 10, Evalua.-5, Q. paper setting/ moderation- 5; Max : 20 [100% compliance]
 (b) Internal/Continuous Assessment work as allotted-10 [100% compliance];
 (c) Exam Coordination Cell/Outstation or Flying Squad: 10 [100% compliance]

Sl. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	a) Invigilation duties (Annexures-1.6; Page- 57)	11	100%	10
2	b) Evaluation duties		100%	5
	B.Sc. Part -III, 3-Tier Hons Theo Paper VIA (Annexures-1.7; Pages- 58-59)	3		
	B.Sc. Part - II, 3-Tier Gen. Practical. Paper IIIA and IIIB (Annexures-1.7; Pages- 58 -59)	1		
3	c) Paper setting (Annexures-1.8; Pages- 60)	0	NA	0
4	d) Internal/ Continuous Assessment work as allotted (Annexures-1.9; Pages- 61)	3	100%	10
	(Max API Score: 25)			25

Total Score (i + ii + iii + iv) (Max : 125)	49.56 + 20 + 5 + 25	99.56
Minimum API Score required – 75	Total Score > Minimum API	

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Academic Year – 15th June 2017- 6th December 2018

Please mention your contribution to any of the following:

Type of Activity	Average Hrs/week	API Score
(I) Extension, Co-curricular & field based Activities (5 points each)		
a) Field Study/Ed. Tours/ Placement: 5 each Max 10		00
b) NSS/NCC/NSO etc: Each activity 10 points Max 10	(Annexures-2.1; Pages- 63)	00
Student/Staff Sports, Campus Publ, etc: (dept. level 2 points, Instn. Level 5 points) Max 10	Wall magazine Campus Publ, APC Ray memorial lecture (Annexures-2.2; 2.8 Pages- 64, 70)	02+05
d) Community Work (Env. Hum. Rights, Scientific temper, Peace/Relief etc): Max 10		00
(Max API Score : 20)		07
(II) Contribution to Corporate Life and Management of the Institution	Yearly / Semester wise responsibilities	API Score
a) Governance Responsibility (PG/IQAC/NAAC coordinator/Bursar / Warden etc.): Max 10		
b) Academic/Administrative Committees like Admission/Campus Dev/Library Comm: 5 each Max 10	Admission sub-committee and Library sub-committee (Annexures-2.4 & 2.5; Pages- 66, 67)	10
c) Student Welfare/Placement / Counseling/ Discipline 5 each Max 10	Student Welfare/Discipline (Annexures-2.6; Pages-)	00
d) Conf Organization/Chair Secretary/Treasurer (I) International: 10 (II) National/Reg: 5 (III) Member:1 each	-	00
(Max API Score : 15)		10
(III) Professional Development Activities		
a) Member in Professional Committees (I) National 3 ; (II) State 2; Max 10		00
b) Participation in Conf/Seminars Without paper: 2 each ; Max 10	1 national seminar APC Ray memorial lecture, 02 nd August 2017	2
c) Short-term Courses/ Training less than a week: 5 each Max 10	-	0
d) Membership/Particip in State/ Central Bodies/Committees: 5 each Max 10	(Annexures-2.7; Pages- 69)	0
e) Newspaper/Magazine/ Radio-TV progr (Not Covered in Category III): 1 each ; Max 10		2
(Max API Score : 15)		2
Total Score (I + II + III) (Max : 50)	07 + 10 + 2	19
Minimum API Score required – 15	Total Score > Minimum API	

S. S. S. S. S.
Signature of the incumbent
Date: 10/11/22

P. P. P. P. P.
Signature of the Coordinator, IQAC
Date: 10/11/22
IQAC Co-ordinator
Mugheria Gangadhar Mahavidyalaya

S. S. S. S. S.
Signature of the Principal
Date: 19.01.22
Principal
Mugheria Gangadhar Mahavidyalaya

CATEGORY III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Assessment Period 15.06.2017 – 06.12.2017

A) (i) Published Papers in Journals

API Score – Category 1 – Refereed - 15 / publication
Category 2 – Non-Refereed – 10 / Publication

(Annexure-3.1; Page-)

Sl No.	Title, Vol., Page nos., Year	Journal	ISSN /ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score
Total							

(ii) Public Displays/Exhibitions/Performances with or without outputs in CD/DVD/Online/E-form/E-book [for Art College]

API Score – Category 1 – 15
Category 2 – 10

Sl No.	Title of Show/ Exhibition/ Performance with or without CD/DVD/ Tape/Online/ E-form/E-book version or Brochures	Company Agency/ Instt Name (Including TV/Radio etc)	Categorization I. International 15/each II. National 10 each (Venue event/gallery/ studio/ museums)	Whether Reviewed/ Impact factor (Report Coverage/ Reviews /Hits/sales/ citations/ Comments/etc)	No. of co-performers Co-authors (10 each)	Whether you are the solo artist/ performer (15 each)	API Score

B (i) Articles / Chapters published in Books

API Score (Per Art/Chap) Category I: International Publisher – 10
Category 2: National/ State/ Central/ Societies Publisher – 5
Category 3: Subject books by other/ Local Publisher – 3
Category 4: Chapters in Knowledge-based Volumes – 5

(Annexure-3.2; Pages-)

Sl. No.	Title with page Nos.	Book Title, editor & publisher	ISSN/ISBN No. (Or, Renowned publishers) See Cat 1-4 as above for scores	Whether peer reviewed	No of Co-author	Whether you are the main author	API Score

ii) Full Papers in Conference Proceedings

Conf. proceedings as full paper: 1. International Conference – 10/publications
2. National – 7.5/each
3. Regional/State Level – 5/Each
4. Local- Univ./College level – 3/each

Sl.No.	Title with page nos.	Details of Conference Publications	ISSN /ISBN No.	No. of Co-authors	Whether you are the main author	API Score

iii) Books Published as single author or as editor

API Score- Category 1 Text/Reference Books by International Publisher-50
Category 2 Text/Reference Books by National/Soc/Univ Publ – 25
Category 3 Subject Books by Other/Local Recognized Publ – 15

(Annexure-3.3; Pages-)

Sl. No	Title with page no.	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score
	Total						

(iv) Solo Performance/Exhibition as an artist on invitation

API Score- Cat. I / International – 50
Cat. II /National - 25
Cat. III /Regional - 15

Sl. No.	Title of Programme/ Exhibition With details of Venue	Organized or Sponsored by Institution/ Company/ Agency. Incl AIT/TV etc.	Categorization- (I) International/ (II) National/ (III) Regional	Whether Peer-Reviewed/ Impact	No. of Co-Artists or Performers	Whether you are the Solo artist/ performer	API Score

C) Ongoing and Completed Research Projects and Consultancies

API Score for Projects-
Cat I: (Sc –Rs 30 lakhs+Non-Sc: Rs 5 Lakhs+): 20
Cat II: (Sc –Rs. 5 lakhs+ Non-Sc: Rs 3 lakhs +): 15
Cat III Sc –Rs 0.5 lakhs+ Non-Sc: Rs 0.25 lakhs+): 10
Other approved projects of Univ/Other agencies : 5
API Score for Consultancies-
(Sc –Rs 10 lakhs+ Non-Sc: Rs 2 lakhs+): 10
API Score for Quality Evaluation-
Major (Completed) Project Eval: 20
Minor (Completed) Project Eval: 10

C. (i) & (ii) Ongoing Projects / Consultancies

Sl. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. Lakh)	API Score

C. (iii & iv) Completed Projects / Consultancies (Annexure-3.4; Pages-)

Sl. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. Lakh)	Whether policy document. Patent as outcome	API Score

(D) Research Guidance

(i) Degree oriented: API Score – Ph.D. awarded – 10, Ph.D. Submitted – 7; M.Phil awarded – 3

(ii) Non-Degree Products: API Score – Post-Doctoral – 7; National Scholar – 5; Guidance to Scholars & Master's level – 3

(iii) Evaluation of research paper/thesis3

Sl. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score

(E) (i) Training Courses, Teaching-Learning -Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Cat I : (Not less than two week duration): 20

Cat II : (Not less than one week duration): 10

Sl.No.	Programme	Duration	Organised by	API Score

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia (Annexure-3.5; Pages-)

API Score – Category 1 International – 10
Category 2 National - 7.5
Category 3 Regional - 5
Category 4 Local - 3

Sl.No.	Title of the Paper presented	Title of Conference/Seminar	Organized by	Whether international/national/state/regional/college or university level	API Score

E (iii) Invited Lectures/ Chairing the session or presentation for conferences/symposia etc.

API Score – Category 1 International – 10
Category 2 National - 7.5
Category 3 Regional /State Level - 5
Category 4 Univ/Endowment Lect - 3

Sl. No.	Title of the Lecture / Academic Session	Title of Conference / Seminar	Organized by	Whether international /National/State/ Regional/College or University level	API Score
	-	-	-	-	-

IV. Summary of API Scores

	Criteria	15.06.2017 to 06.12.2017	Total- API Score for assess- ment period	Annual Average API Score for Assessm- ent Period
I	Teaching, learning Evaluation related activities	99.56	99.56	99.56
II	Co-curricular, Extension and Professional Development Related Activities	19	19	19
	Total (I + II)	118.56	118.56	118.56
III	Research and Contributions	00		00

N. Satrothar
10/1/22
Signature of the incumbent
Date:

P. G. M. N.
19/01/22
Signature of the Coordinator, IQAC
Date:
IQAC Co-ordinator
Mugberia Gangadhar Mahavidyalaya

S. S. S.
19.01.22
Signature of the Principal
Date:
Principal
Mugberia Gangadhar Mahavidyalaya

Part B: Academic Performance Indicators (API)
Academic session- 7th December 2017 – 30th June 2018
(Please see detailed instruction of the PBAST Proforma before filling out this section)

CATEGORY 1: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(a) Direct teaching (16/14/14 hours per week as applicable) including Lectures, Tutorials, Practical, Project Supervision and Field work.

Sl. No.	Course/Paper	Level	Mode of Teaching*	Actual hours spent per Academic Year	Actual Score (Actual hours spent per Academic Year \times 7.5 for Assistant Prof. & \times 7.75 for Associate Prof.)	API Score
1.	B. Sc Chemistry	UG	L, P and T	236 (Annexure 1.1 & 1.2; Page: 42, 43)	31.5	31.5
Maximum API Score : i) Assistant Professor Stage I : 70 ii) Assistant Professor Stage II : 70 iii) Assistant Professor Stage III: 70						31.5

* Lectures (L), Tutorials(T) , Practical(P), Project Supervision and Field Work

(b) Examination duties (question paper setting, evaluation of answer scripts) as per allotment

allotment				
Sl. No	Type of examination duties	Actual hours spent per academic year	Actual Score (Actual hours spent per Academic Year \times 10 for all teachers)	API Score
1.	Invigillation duties; Dec 17 SEM I(H) Practical exam (2), April 3 rd and 4 th Part III(H) theory exam duty (2), June 25 th to 28 th VU BEd exam duty (6) (Annexure 1.6; Page 57)	46	4.6	4.6
2.	Evaluation of the answer script of GE1P (40 copies) & GE2P (38 copies) (Annexure 1.7; Page 58 - 59)	26	2.6	2.6
3.	Scrutiny of the answer scripts of C1P (18 copies), & C4P (18 copies) (Annexure 1.8; Page 60)	3	0.3	0.3
2.	Continuous assessment and evaluation the answer Scripts of B Sc (Hons & Gen) students (Annexure 1.9; Page 61)	43	4.3	4.3
3.	B.Sc Part-III paper-VI practical examination answer scripts evaluations (30 copies) (Annexure 1.7; Pages 58 - 59)	10	1.0	1.0
4.	Maximum API Score : Assistant Professor Stage I : 20 Assistant Professor Stage II : 20 Assistant Professor Stage III : 20	Total		12.8

(c) Innovative teaching learning methodologies; updating of subject content/ course, mentoring etc.

(a) Updating of Courses/Curriculum Design:

(b) Participation/Innovative – Interactive courses:

(c) Participn /Innovative – Learning Modules

(d) Participn /Innovative – Case Studies prepared:

(e) Use of ICT or Computer-aided methods – ppt:

(f) Use of ICT – Multi-media/Simulation etc:

(g) Dev/Teaching Remedial/Bridge Courses:

(h) Dev/Teaching Soft skill/Communication/Personality Dev:

(i) Special Programs in Phys.Edn./Library:

(j) Innovative Composition/Creation in Music, Fine Arts, Perf Arts:

(k) Organizing & cond. of popul. Prog. /Teaching Web-based/E-Library/IT-asst teaching

Sl. No.	Short Description (in terms of items) as listed above	Actual hours spent per Academic Year	Actual Score (Actual hours spent per Academic Year ÷10 for all Teachers) API Score	API Score
1	Use of ICT or computer based methods (Annexure 1.10; Page 62)	100	10	10
2	Maximum API Score : i) Assistant Professor Stage I : 10 ii) Assistant Professor Stage II : 10 iii) Assistant Professor Stage III: 10	Total		10
Computation of the total API Score of Category – I (for the period from 01.07.2018 to 18.12.2018)				31.5+12.8+ 10= 54.3

In consonance with established academic and teaching traditions, and with a view to reinforcing a student-centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching. Indicatively, this could entail mentoring, guiding and counseling students. In particular teachers would be the best placed to identify and address the needs of students who may be differently abled, or require assistance to improve their academic performance, or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the context and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.

Minimum API Score required for promotion under CAS for CATEGORY I (to be assessed yearly):

i)	Stage I to II	80/ Year
ii)	Stage II to III	80/Year
iii)	Stage III to IV	75/Year

N. Subrothar
10/1/22
Signature of the incumbent
Date:

A. J. W. N.
10/01/22
Signature of the Coordinator, IQAC
Date:

Srinivas 19-01-22
Signature of the Principal
Date:

IQAC Co-ordinator
Mugberia Gangadhar Mahavidyalaya

Principal
Mugberia Gangadhar Mahavidyalaya

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Academic session- 7th December 2017 – 30th June 2018

SI No.	Type of Activity	Actual hours spent per Academic Year	Actual Score (Actual hours spent per Academic Year ÷ 10)*	API Score
a)	Student related Extension, Co-curricular & field based Activities			
	i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.)			0.0
	a) Wall Magazine publication for UG (Annexure 2.2; Page 64)	00	0.0	
	ii) Other co-curricular activities (Cultural, Sports, NSS, and NCC etc.): Cultural, Students' & staff sports, (Annexure 2.1; 2.9 Page 63, 71)	20	2.0	2.0
	iii) Extension and dissemination activities (public /popular lectures/talks/seminars): National Science day Observation 28 th Feb, (Annexure 2.8; Page 70)	10	1.0	1.0
	(Max API Score: 15)			3.0
b)	Contribution to Corporate life and management of the sports units and institution through participation in through participation responsibilities(including as Principal / Director responsibilities(including as Principal / Director that require regular office hrs for its discharge			
	i) Administrative Responsibility (including Dean/Principal/Chairperson/Convener/Teacher-in-charge/ similar other duties that require regular Office hours for its discharge)			4.5
	a) Co-coordinator, UBA (Unnat Bharat Abhiyan) (Annexure 2.3; Page 65)	00	0.0	
	ii) Participation in Board of Studies, Academic and Administrative committees			
	a) Member academic, admission, library, (Annexure 2.4 & 2.5; Page 66, 67)	00	0	
	b) Member of Research Cell (Annexure 2.10; Page 72)	20	2.0	
	c) Member of seminar Committee (Annexure 2.11; Page 73)	20	2.0	
	(Max API Score: 15)			4.5
c)	Professional Development activities (such as participation in seminars activities (such as participation in seminars faculty development courses membership of associations, dissemination and general articles and any other contribution)			
	a) Participation various national and international seminar. (Annexure 2.7; Page 69)	20	2.0	
	(Max API Score: 15)			2.0
	Computation of the total API Score of Category – II (for the period from 07.12.2017 to 30.06.2018)			9.5

N. S. S. S. S. S.
Signature of the incumbent
Date: 10/1/22

P. P. P. P. P.
Signature of the Coordinator, IQAC
Date: 15/01/22
IQAC Co-ordinator
Mugheria Gangadhar Mahavidyalaya

S. S. S. S. S.
Signature of the Principal
Date: 19.01.22
Principal
Mugheria Gangadhar Mahavidyalaya

Part B: Academic Performance Indicators (API)

Academic session-1st July 2018 – 30th June 2019

(Please see detailed instruction of the PBASI Proforma before filling out this section)

CATEGORY 1: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(b) Direct teaching (16/14/14 hours per week as applicable) including Lectures, Tutorials, Practical, Project Supervision and Field work.

Sl. No.	Course/Paper	Level	Mode of Teaching*	Actual hours spent per Academic Year	Actual Score (Actual hours spent per Academic Year ÷ 7.5 for Assistant Prof. & ÷ 7.75 for Associate Prof.)	API Score
2.	B. Sc Chemistry	UG	L, P and T	487 (Annexure 1.1 & 1.2; Page: 42, 43)	64.9	64.9
Maximum API Score :						
i. Assistant Professor Stage I : 70						
ii. Assistant Professor Stage II : 70						
iii. Assistant Professor Stage III: 70						

* Lectures (L), Tutorials(T) , Practical(P), Project Supervision and Field Work

(c) Examination duties (question paper setting, evaluation of answer scripts) as per allotment

Sl.No	Type of examination duties	Actual hours spent per academic year	Actual Score (Actual hours spent per Academic Year ÷ 10 for all teachers)	API Score
1.	Invigilation duties of University exam, BA, BSc Hons. Part II Exam, conducted practical exam of SEM IV, C8P, C9P, C10P and SEC2P (Annexure 1.6; Page 57)	30	3.0	3.0
2.	Question paper setting of DSE2 for SEM-V of B.Sc Hons. Exam (Annexure 1.8; Page)	0	0.0	0.0
3.	Evaluation the Answer scripts of C3P (18 copies), GE1P (40 copies), C6P (18 copies) & GE2P (38 copies) (Annexure 1.7; Page 58)	39	3.9	3.9
4.	B.Sc Part-III paper-VIB theoretical (34 Copies) & IVB practical examination answer scripts evaluations (10 copies) (Annexure 1.7; Page 58)	30	3.0	3.0
5.	B.Sc Part-II paper-IV practical examination answer scripts evaluations (30 copies) (Annexure 1.7; Page 58)	15	1.5	1.5
6.	Paper setting and evaluation of internal Assessment (Annexure 1.9; Page 61)	96	96	9.6
	Maximum API Score :		Total	21.0
	Assistant Professor Stage I : 20			
	Assistant Professor Stage II : 20			
	Assistant Professor Stage III : 20			

(c) Innovative teaching learning methodologies; updating of subject content/ course, mentoring etc.

(a) Updating of Courses/Curriculum Design:

(b) Participation/Innovative – Interactive courses:

(c) Participn./Innovative – Learning Modules

(d) Participn./Innovative – Case Studies prepared:

(e) Use of ICT or Computer-aided methods – ppt:

(f) Use of ICT – Multi-media/Simulation etc:

(g) Dev/Teaching Remedial/Bridge Courses:

(h) Dev/Teaching Soft skill/Communication/Personality Dev:

(i) Special Programs in Phys.Edn./Library:

(j) Innovative Composition/Creation in Music, Fine Arts, Perf Arts:

(k) Organizing & cond. of popul. Prog. /Teaching Web-based/E-Library/IT-asst teaching

Sl. No.	Short Description (in terms of items) as listed above	Actual hours spent per Academic Year	Actual Score (Actual hours spent per Academic Year ÷10 for all Teachers) API Score	API Score
1	Use of ICT or computer based methods (Annexure 1.10; Page 62)	205	20.5	10
2	Maximum API Score : i. Assistant Prof. Stage I : 10 ii. Assistant Prof. Stage II : 10 iii. Assistant Prof. Stage III: 10	Total		10
Computation of the total API Score of Category – I (for the period from 01.07.2018 to 30.06.2019)				64.9+21.0+10=95.9

In consonance with established academic and teaching traditions, and with a view to reinforcing a student-centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching. Indicatively, this could entail mentoring, guiding and counseling students. In particular teachers would be the best placed to identify and address the needs of students who may be differently abled, or require assistance to improve their academic performance, or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the context and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.

Minimum API Score required for promotion under CAS for CATEGORY I (to be assessed yearly):

i)	Stage I to II	80/ Year
ii)	Stage II to III	80/Year
iii)	Stage III to IV	75/Year

S. S. Rathore
Signature of the incumbent
Date: 10/1/22

P. J. Wark
Signature of the Coordinator, IQAC
Date: 19/01/22

S. S. Rathore
Signature of the Principal
Date: 19.01.22

IQAC Co-ordinator
Mugberia Gangadhar Mahavidyalaya

Principal
Mugberia Gangadhar Mahavidyalaya

Academic session- 1st July 2018 – 30th June 2019

H. Sutradhar
10/1/22
Signature of the incumbent

15
TANC Co-ordinator
Mugberla Gangadhar Mahavidyalaya

Mugheria Gangadhar Mahavidyalaya

Date:

Date:

Date:

Part B: Academic Performance Indicators (API)**Academic session-1st July 2019 – 30th June 2020**

(Please see detailed instruction of the PBASI Proforma before filling out this section)

CATEGORY 1: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(d) Direct teaching (16/14/14 hours per week as applicable) including Lectures, Tutorials, Practical, Project Supervision and Field work.

Sl. No.	Course/Paper	Level	Mode of Teaching*	Actual hours spent per Academic Year	Actual Score (Actual hours spent per Academic Year ÷ 7.5 for Assistant Prof. & ÷ 7.75 for Associate Prof.)	API Score
3.	B. Sc Chemistry	UG	L, P and T	505 (Annexure 1.1 & 1.2; Page: 42, 43)	67.4	67.4
Maximum API Score : iv) Assistant Professor Stage I : 70 v) Assistant Professor Stage II : 70 vi) Assistant Professor Stage III: 70						67.4

* Lectures (L), Tutorials(T) , Practical(P), Project Supervision and Field Work

(b) Examination duties (question paper setting, evaluation of answer scripts) as per allotment

Sl. No	Type of examination duties	Actual hours spent per academic year	Actual Score (Actual hours spent per Academic Year ÷ 10 for all teachers)	API Score
1.	Invigilation duties of University exam SEM II C3T, Conducted practical exams of SEM V DSE2P, C11P, for SEM III C9P for BSc Hons and GE1P B. Sc. General, SEM II C3T (Annexure 1.6; Page 57)	68	6.8	6.8
2.	Evaluation of C9T (18 copies), C9P (16), SEC1T & P (34 copies) for SEM IV, C3P (10 copies), & GE2P (30 copies), For SEM II & C11T (30 copies) SEM V and C6T (24) SEM III Exam, (Annexure 1.7; Page 58)	56	5.6	5.6
1.	Question paper setting of DSE2 for SEM-V of B. Exam (Annexure 1.8; Page 60)	5	0.5	0.5
2.	Continuous assessment and evaluation the answer Scripts of B.Sc (Hons. & Gen) students (Annexure 1.9; Page 61)	134	13.4	13.4
3.	Maximum API Score : Assistant Professor Stage I : 20 Assistant Professor Stage II : 20 Assistant Professor Stage III : 20	Total		26.3

(c) Innovative teaching learning methodologies; updating of subject content/ course, mentoring etc.

(a) Updating of Courses/Curriculum Design:

(b) Participation/Innovative – Interactive courses:

(c) Participn./Innovative – Learning Modules

(d) Participn./Innovative – Case Studies prepared:

(e) Use of ICT or Computer-aided methods – ppt:

(f) Use of ICT – Multi-media/Simulation etc:

(g) Dev/Teaching Remedial/Bridge Courses:

(h) Dev/Teaching Soft skill/Communication/Personality Dev:

(i) Special Programs in Phys.Edn./Library:

(j) Innovative Composition/Creation in Music, Fine Arts, Perf Arts:

(k) Organizing & cond. of popul. Prog. /Teaching Web-based/E-Library/IT-asst teaching

Sl. No.	Short Description (in terms of items) as listed above	Actual hours spent per Academic Year	Actual Score (Actual hours spent per Academic Year ÷10 for all Teachers) API Score	API Score
1	Use of ICT or computer based methods (Annexure 1.10; Page 62)	210	21.0	10
2	Maximum API Score : iv) Assistant Professor Stage I : 10 v) Assistant Professor Stage II : 10 vi) Assistant Professor Stage III: 10	Total		10
Computation of the total API Score of Category – I (for the period from 01.07.2019 to 30.06.2020)				67.4+26.3+ 10= 103.7

In consonance with established academic and teaching traditions, and with a view to reinforcing a student-centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching. Indicatively, this could entail mentoring, guiding and counseling students. In particular teachers would be the best placed to identify and address the needs of students who may be differently abled, or require assistance to improve their academic performance, or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the context and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.

Minimum API Score required for promotion under CAS for CATEGORY I (to be assessed yearly):

i)	Stage I to II	80/ Year
ii)	Stage II to III	80/Year
iii)	Stage III to IV	75/Year

Signature of the incumbent
Date: 10/1/22

Signature of the Coordinator, IQAC
Date: 17/01/22

Signature of the Principal
Date: 19.01.22

IQAC Co-ordinator
Mugheria Gangadhar Mahavidyalaya

Principal
Mugheria Gangadhar Mahavidyalaya

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED

ACTIVITIES

Academic session-1st July 2019 – 30th June 2020

Sl No.	Type of Activity	Actual hours spent per Academic Year	Actual Score (Actual hours spent per Academic Year ÷ 10)*	API Score
a)	Student related Extension, Co-curricular & field based Activities			
	i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.)			1.0
	a) Wall Magazine publication for UG (Annexure 2.2; Page 64)	10	1.0	
	b) Conducted seminar on National Science Day on 28 th Feb 2020 and on 139 th birthday of APC Ray on 02.08.2019 (Annexure 2.7, 2.8 ; Page 69, 70)	20	2.0	
	ii) Other co-curricular activities (Cultural, Sports, NSS, and NCC etc.): Cultural, Students' & staff sports, DBT Star college conducted UBA activities like awareness program to stop using plastic bags, collection of plastic bags, cleaning of plastic and solid waste pollution in the nearby locality, distribution of cloth bags in the villages (Annexure 2.1, 2.9, 2.3, 2.12; Page 63, 71, 65, 74)	50	5.0	5.0
	iii) Extension and dissemination activities (public /popular lectures/talks/seminars): Conducted different activities under Swacchhata Pakhwara Program in December 2019. (Annexure 2.15; Page 77)	10	1.0	1.0
	(Max API Score: 15)			9.0
b)	Contribution to Corporate life and management of the sports units and institution through participation in through participation responsibilities(including as Principal / Director responsibilities(including as Principal / Director that require regular office hrs for its discharge			
	i) Administrative Responsibility (including Dean/Principal/Chairperson/Convenor/Teacher-in-charge/ similar other duties that require regular Office hours for its discharge)			9.5
	a) Co-coordinator, UBA (Unnat Bharat Abhiyan) (Annexure 2.3; Page 65)	20	2.0	
	ii) Participation in Board of Studies, Academic and Administrative committees			
	a) Member academic, admission, library, (Annexure 2.4 & 2.5; Page 66, 67)	20	2.0	
	b) Member of Research Cell (Annexure 2.10; Page 72)	20	2.0	
	c) Member of seminar Committee (Annexure 2.11; Page 73)	15	1.5	
	d) Member of IQAC (Annexure 2.14; Page 76)	20	2.0	
	(Max API Score: 15)			9.5
c)	Professional Development activities (such as participation in seminars activities (such as participation in seminars faculty development courses membership of associations, dissemination and general articles and any other contribution)			
	a) Participation various national seminars, workshop, training program. (Annexure 2.7; Page 68)	40	4.0	
	(Max API Score: 15)			4.0
	Computation of the total API Score of Category – II (for the period from 01.07.2019 to 30.06.2020)			22.5

K. S. Sathya
Signature of the incumbent
Date: 18/1/22

P. J. Kumar
Signature of the Coordinator, IQAC
Date: 18/1/22

S. S. Sathya
Signature of the Principal
Date: 19.01.22
Principal
Mugheria Gangadhar Mahavidyalaya

18
IQAC Co-ordinator
Mugheria Gangadhar Mahavidyalaya

Part B: Academic Performance Indicators (API)

Academic session-1st July 2020 – 14th June 2021

(Please see detailed instruction of the PBASI Proforma before filling out this section)

CATEGORY 1: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(e) Direct teaching (16/14/14 hours per week as applicable) including Lectures, Tutorials, Practical, Project Supervision and Field work.

Sl. No.	Course/Paper	Level	Mode of Teaching*	Actual hours spent per Academic Year	Actual Score (Actual hours spent per Academic Year \div 7.5 for Assistant Prof. & \div 7.75 for Associate Prof.)	API Score
4.	B. Sc Chemistry	UG	L, P and T	455 (Annexure 1.1 & 1.2; Page: 42, 43)	61.3	61.3
	Maximum API Score :					61.3
	vii) Assistant Professor Stage I : 70					
	viii) Assistant Professor Stage II : 70					
	ix) Assistant Professor Stage III: 70					

* Lectures (L), Tutorials(T) , Practical(P), Project Supervision and Field Work

(b) Examination duties (question paper setting, evaluation of answer scripts) as per allotment

Sl. No	Type of examination duties	Actual hours spent per academic year	Actual Score (Actual hours spent per Academic Year \div 10 for all teachers)	API Score
1.	Evaluation of C6T and C6P (14 copies) for SEM III, C11T and C11P (16 copies), DSE2T (16 copies) of SEM V; GE1T (50) of SEM I, GE2T (50) SEM II (Annexure 1.7; Page 58)	73	7.3	7.3
2.	Continuous assessment and evaluation the answer Scripts of B.Sc (Hons. & Gen) students (Annexure 1.9; Page 61)	107	10.7	10.7
4.	Maximum API Score : Assistant Professor Stage I : 20 Assistant Professor Stage II : 20 Assistant Professor Stage III : 20	Total		18.0

(c) Innovative teaching learning methodologies; updating of subject content/ course , mentoring etc.

(a) Updating of Courses/Curriculum Design:

(b) Participation/Innovative – Interactive courses:

(c) Participn./Innovative – Learning Modules

(d) Participn./Innovative – Case Studies prepared:

(e) Use of ICT or Computer-aided methods – ppt:

- (f) Use of ICT – Multi-media/Simulation etc:
 (g) Dev/Teaching Remedial/Bridge Courses:
 (h) Dev/Teaching Soft skill/Communication/Personality Dev:
 (i) Special Programs in Phys.Edn./Library:
 (j) Innovative Composition/Creation in Music, Fine Arts, Perf Arts:
 (k) Organizing & cond. of popul. Prog. /Teaching Web-based/E-Library/IT-asst teaching

Sl. No.	Short Description (in terms of items) as listed above	Actual hours spent per Academic Year	Actual Score (Actual hours spent per Academic Year ÷10 for all Teachers) API Score	API Score
1	Use of ICT or computer based methods (Annexure 1.10; Page 62)	320	32.0	10
2	Maximum API Score : vii) Assistant Professor Stage I : 10 viii) Assistant Professor Stage II : 10 ix) Assistant Professor Stage III: 10	Total		10
Computation of the total API Score of Category – I (for the period from 01.07.2020 to 14.06.2021)				61.3+ 18 + 10= 89.3

In consonance with established academic and teaching traditions, and with a view to reinforcing a student-centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching. Indicatively, this could entail mentoring, guiding and counseling students. In particular teachers would be the best placed to identify and address the needs of students who may be differently abled, or require assistance to improve their academic performance, or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the context and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.

Minimum API Score required for promotion under CAS for CATEGORY I (to be assessed yearly):

i)	Stage I to II	80/ Year
ii)	Stage II to III	80/Year
iii)	Stage III to IV	75/Year

N. Sutar
 Signature of the incumbent
 Date: 10/11/22

P. Ghosh
 Signature of the Coordinator, IQAC
 Date: 10/11/22

Sonion
 Signature of the Principal
 Date: 19.01.22

IQAC Co-ordinator
Mugheria Gangadhar Mahavidyalaya

Principal
Mugheria Gangadhar Mahavidyalaya

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Academic session-1st July 2020 – 14th June 2021

Sl No.	Type of Activity	Actual hours spent per Academic Year	Actual Score (Actual hours spent per Academic Year ÷ 10)*	API Score
a)	Student related Extension, Co-curricular & field based Activities			
	i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events)			
	a) Wall Magazine publication for UG.	32	3.2	3.2
	b) Seminar on National Science Day (28 th Feb, 21) and on Acharya Prafulla Chandra Ray Birthday (2 nd August, 20).			
	c) Study Visit to Digha Science Centre under DBT Star College, (Annexure 2.2, 2.7, 2.11; Page 64, 69, 73)			
	ii) Other co-curricular activities (Cultural, Sports, NSS, and NCC etc.): Cultural activities, conducted UBA activities like awareness program to stop using plastic bags, distribution of cloth bags in the villages. Activities related DBT Star College Scheme, attended webinar, training program organized by UBA cell of different institute (Annexure 2.1, 2.9, 2.12; Page 63, 71, 74)	40	4.0	4.0
	iii) Extension and dissemination activities (public /popular lectures/talks/seminars):			
	(Max API Score: 15)			7.2
b)	Contribution to Corporate life and management of the sports units and institution through participation in through participation responsibilities(including as Principal / Director responsibilities(including as Principal / Director that require regular office hrs for its discharge			
	i) Administrative Responsibility (including Dean/Principal/Chairperson/Convenor/Teacher-in-charge/ similar other duties that require regular Office hours for its discharge)			
	a) Co-coordinator, UBA (Unnat Bharat Abhiyan) (Annexure 2.3; Page 65)	20	2.0	6.5
	ii) Participation in Board of Studies, Academic and Administrative committees			
	a) Member academic, admission, library, (Annexure 2.4 & 2.5; Page 66, 67)	10	1.0	
	b) Member of Research Cell (Annexure 2.10; Page 72)	10	1.0	
	c) Member of seminar Committee (Annexure 2.12; Page 74)	10	2.0	
	d) Member of IQAC (Annexure 2.14; Page 76)	15	1.5	
	(Max API Score: 15)			6.5
c)	Professional Development activities (such as participation in seminars activities (such as participation in seminars faculty development courses membership of associations, dissemination and general articles and any other contribution)			
	a) Participation various national and international webinar (5) and workshop (1)	45	4.5	
	b) Conducted international webinar (one day, 2 nd August 2020) and faculty exchange program (3 day). (Annexure 2.7, 2.15; Page 69, 77)			
	(Max API Score: 15)			4.5
	Computation of the total API Score of Category – II (for the period from 01.07.2020 to 14.06.2021)			18.2

[Signature]
Signature of the incumbent
Date: 10/6/22

[Signature]
Signature of the Coordinator, IQAC
Date: 10/6/22
Mugbeni Gangadhar Mahavidyalaya
IQAC Co-ordinator

[Signature]
Signature of the Principal
Date: 19.6.22
Mugbeni Gangadhar Mahavidyalaya

CATEGORY III: RESEARCH AND ACADEMIC CONTRIBUTIONS**Assessment Period 07.12.2017 – 14.06.2021****(A) Research Papers Published in (Annexure 3.1; Page)**

- Refereed Journals as notified by UGC in 'List of Journals' – 25 / publication
- Other Reputed Journals as notified by UGC in 'List of Journals' -10 / publication

Sl. No.	Title with page nos.	Journal	ISSN /ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score
Total							

(B) Publications other than journal articles (books, chapters in books) as prescribed in UGC Regulation 2016. (Annexure 3.2; Page)

- Text /Reference Books published by International Publisher with ISBN/ISSN number as approved by University : 30 per book for single author
- Subject Books published by National level Publisher with ISBN/ISSN number or State /Central Govt. Publications as approved by University :20 per book for single author
- Subject Books published by other local Publisher with ISBN/ISSN number as approved by University :15 per book for single author
- Chapter in Books published by National /International level Publisher with ISBN/ISSN number as approved by University :
International -10 per chapter
National – 05 per chapter

Sl. No.	Title of the publication with page Nos. and year of publication	Name of the publisher	ISSN / ISBN No.	No of Co author	Whether you are the main author	API Score
1.	Green Engeneering and Sustainable development	Narosa	ISBN : 978-81-8487-715-1	1	Yes	10
2.	Recent advancement in therapeutic use of chemical compounds and drug delivery	Walnut publication	ISBN: 978-939078516-2	1	Yes	15

(C) RESEARCH PROJECTS**(i) Sponsored Projects:**

- Major Project with grants above Rs.30 lakhs (science)/above Rs.5 lakhs (Arts) - 20 per project
- Major Project with grants Rs.05 lakhs up to Rs.30 lakhs (science)/Rs.03 lakhs up to Rs.05 lakhs (Arts) - 15per project
- Minor Project with grants above Rs. 01 lakh up to Rs.05 lakhs (science)/Rs.01 lakh up to Rs.03lakhs (Arts) -10 per project

Sl. No.	Title of the Major /Minor Project	Sponsoring Agency	Period	Grant/ Amount	API score
	

(ii) Consultancy Projects:

Amount Mobilized with a minimum of Rs.10 lakhs(Science)/Rs. 02 lakhs (Arts)- 10 for every Rs.10 lakhs and Rs.02 lakhs

Sl. No.	Title of the Consultancy Project	Agency	Period	Grant/ Amount mobilized	API score
	

(iii) Projects outcome/outputs

• **API score:**

Patent / Technology transfer / Product/Process (for Science)-

International level output--30 / each output

National level output--- 20/each output

(a) For Science: Patent / Technology transfer / Product/Process:

Sl. No.	Details of the Patent / Technology transfer / Product / Process	Date and year of acceptance of the patent / Technology	National / International	API score
	

(b) For Arts: Major Policy document prepared for International bodies WHO/UNO/UNESCO/UNICEF ETC.) / Central/State Government /local Bodies

- Major Policy document prepared for International bodies like WHO/UNO/UNESCO/UNICEF etc. Central/State Government /local Bodies

(for Arts)—

- Major Policy document prepared for International bodies-30
- Central Government-20
- State Government --10
- Local Bodies---05

Sl. No.	Title of Major Policy documents prepared	Date and year of acceptance of the Major Policy documents	Name of the body for which the policy was prepared	International/ National/ Central Govt./ State Govt. / Local bodies	API score
	

III (D) Research Guidance

API Score – (i) Ph.D. awarded/ Thesis Submitted – 15 / 10 (for both Science & Arts) / candidate

(ii) M. Phil. Degree awarded/ Thesis Submitted –5 (for both Science & Arts) / candidate

Sl. No.	Number enrolled	Degree	Thesis	API score

III (E) Fellowships, Awards and Invited lectures delivered in conferences/seminar

(i) Fellowship /Award:

- a) International Award/Fellowship from academic bodies- 15/award & 15 / fellowship
 b) National Award/Fellowship from academic bodies- 10/award & 10 / fellowship
 c) State /University level Award from academic bodies- 05/award

Sl. No.	Title of the Award/ Fellowship	International / National / State / University level	Name of the ward or Fellowship awarding Academic Body	Date & Year of achievement of Award / Fellowship	API Score
	

(ii) Invited Lectures / papers: NIL

III (F) Development of e-learning delivery process /material**API score -10/ Module**

Sl. No.	Title of the Module	Course/Paper for which the module was prepared	Year and Date of presentation	API Score

Total Score (A + B + C + D+E)	0+25+0+0+0	25
--------------------------------------	-------------------	-----------

Signature of the incumbent

Designation:

Date:

Signature of the Coordinator, IQAC

Date: 17/01/22

Seal:

IQAC Co-ordinator
 Mugberia Gangadhar Mahavidyalaya

Signature of the Principal

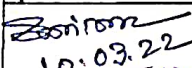
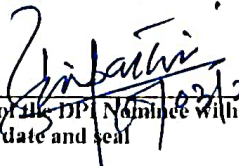
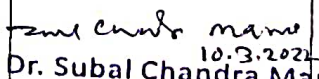
Date:

Seal:

Principal
 Mugberia Gangadhar Mahavidyalaya

SUMMARY OF API SCORE: FOR THOSE WHERE ASSESSMENT PERIOD COVERS BOTH UGC REGULATIONS, 2016 AND UGC REGULATIONS, 2017 (4th AMENDMENT)

- Date of Screening Committee / Selection committee :
- Venue: Mugheria Gangadhar Mahavidyalaya
- Name of the applicant: Dr. Narottam Sutradhar Subject: Chemistry
- Date of OP/RC : OP - 04/01/2021 to 02/02/2021; RC – 11/02/2021 to 24/02/2021

Assessment period									
API score up to 06.12.2017			API score w.e.f 07.12.2017						
		API (A)		API (B)				Total API score in Assessment period (A + B)	Percentage Distribution of Weight age Points in the Expert Assessment (applicable only for selection committee for Associate Professor)
		15.06.17 – 06.12.17		07.12.2017 – 30.06.18	01.07.18 – 30.06.19	01.07.19 – 30.06.20	01.07.20 – 14.06.21		
CAT I	CATEGORY I Teaching, learning and evaluation related activities (to be assessed yearly)	99.56	CATEGORY I Teaching, learning and evaluation related activities (to be assessed yearly)	54.3	95.9	103.7	89.3	442.76	
CAT II	CATEGORY II Co – curricular, extension and professional development related activity (to be assessed yearly)	19	CATEGORY II Co – curricular, extension and professional development related activity (to be assessed yearly)	9.5	32	22.5	18.2	99.2	
CAT III	CATEGORY III Research and Academic Contributions (to be assessed cumulatively for assessment period)	0	CATEGORY III Research and Academic Contributions (to be assessed cumulatively for assessment period)	25				25	
Category II + Category III								124.2	
Recommendation of the Screening/Selection Committee for promotion on CAS with date of effect of promotion		Recommended for promotion from Stage I/II/III to Stage II/III/IV (Strikeout which are not applicable) • Date of effect 15/06/2021							
 Principal Mugheria Gangadhar Mahavidyalaya 10.03.22		 Signature of the Principal/TIC/OIC with date and		 Dr. Subal Chandra Manna Associate Professor Dept. of Chemistry & Chemical Technology 10.03.2021		Signature of the Subject Expert/s with date and seal			

Officer-in-Charge
Haldia Government College
P.O.- Debhog, Dist.- Purba Medinipur
Pin - 721657