



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Mugberia Gangadhar Mahavidyalaya
• Name of the Head of the institution	Swapan Kumar Misra	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	+919002275816	
• Mobile no	9002275816	
• Registered e-mail	mugberia_college@rediffmail.com	
• Alternate e-mail	mugberia_college@mail.vidyasagar.ac.in	
• Address	Bhupatinagar, Purba medinipur	
• City/Town	Contai	
• State/UT	West Bengal	
• Pin Code	721425	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Vidyasagar University				
• Name of the IQAC Coordinator	Dr. Prasenjit Ghosh				
• Phone No.	9434417849				
• Alternate phone No.	9434417849				
• Mobile	9434417849				
• IQAC e-mail address	mugberiacollege.iqac@gmail.com				
• Alternate Email address	mugbera_college@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://mugberiagangadharmahavidyalaya.org/files/aqar/1640151392AQAR_2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://mugberiagangadharmahavidyalaya.org/files/Academic_Calendar_2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.71	2019	01/04/2019	31/03/2024
Cycle 2	B	2.62	2013	25/10/2013	24/10/2018
Cycle 1	B	70.0	2007	31/03/2007	30/03/2012
6.Date of Establishment of IQAC			20/09/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Chemistry, Mathematics and Zoology of Mugberia Gangadhar Mahavidyalaya	DBT Star College Strengthening Scheme	DBT, Govt. of India	2020-21	4100000
Mugberia Gangadhar Mahavidyalaya	MLA Lad	BEUP fund	2020-21	500000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none">• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none">• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
<ul style="list-style-type: none">• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none">• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
The Institution applied on 22.06.2021 for DST Project of Rs. 3,96,40,400/- entitled " Proposal of i-Technology Business Incubator- Creation a Culture of Innovation & Entrepreneurship" under the monitoring of the IQAC.		

"The National Education Policy 2020" has proposed significant changes in the overall curriculum in the UG and PG level. In order to understand the NEP that are likely to be brought in, the IQAC took initiative to organize online webinars on 19th November 2020 by inviting eminent experts for overall understanding of the NEP-2020. These webinars helped us to achieve in-depth analysis of the NEP-2020. Along with that the IQAC also proposes to organize webinars in different subjects.

"The National Education Policy 2020" has proposed significant changes in the overall curriculum in the UG and PG level. In order to The IQAC always tried to motivate faculty members to apply for research grants in various govt. and non govt. organizations. To fulfill the goal of the IQAC, it has extended its support to the department of Chemistry, Mathematics and Zoology to carry out the first year plan of works smoothly and submit the report of "DBT Star College strengthening scheme Award" to the DBT, Govt. of India.

The IQAC has been constantly motivating faculties to continue on-line classes through virtual platform like Google meet, Zoom, Microsoft Team etc. due to unprecedented situation occurred over covid-19 lockdown. It has extended the e-learning support with high speed internet connectivity to all the staff in order to arrange online internal meetings, webinars, online assessment of students, student satisfactory surveys etc. Keeping in mind of the above, teachers are equipped with modern gadgets and do their classes regularly without any problem.

The IQAC has been constantly monitoring on-line classes of the college. It has extended the e-learning support with high speed internet Under the strict covid-19 pandemic lockdown, the IQAC has acted rigorously and pay its attention to the factors related to teacher's promotion, it has arranged frequent online- meetings with the teachers and asked them to apply for online Faculty Induction Programme (FDP/OP) and Refresher Course in various UGC HRDC. Few of the faculty members applied for it and completed the course.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Research proposal	Took initiative for the preparation of DST Project of Rs. 3,96,40,400/- entitled "Proposal of i-Technology Business Incubator-Creation a Culture of Innovation & Entrepreneurship" Proposal has been sent (22.06.2021)
2. Proposal for Research Center	The proposal for research centre was sent to the affiliated university for their inspection
3. Construction of Women's hostel	According to the decision in its meeting of the IQAC, the college has sent the proposal of the new girl's hostel to the WBHE department for grant. The amount of RS. 1 Crore has been sanctioned by the WBHE and the construction was completed as well as opened for this year students.
4. Vertical extension of Science building	The proposal for extension of science building has been sent to the principal by the IQAC for Physics, Physiology and Botany departments. The Governing body accepted the proposal and construction started.
5. Conduct of different webinars, conferences to support the research practice of the college	Different webinars organized by the college in order to hold continuity of the research practice prevailed in the college. In the 2020-21 session IQAC managed to organize several National and International webinars by bringing scholars and teachers from across India. https://mugberiagangadharimahavidyalaya.org/seminars.php
6. Preparation and submission of the AQAR report 2019-20 and	The IQAC has been constantly monitoring the preparation and

implementation of the work to be done for 2020-21 AQAR	submission of the AQAR 2019-20 and successfully submitted the AQAR 2019-20 on 30. 12.2020. The future plan of action of academic year 2020-21 has almost done and a decision has been taken for preparation of the AQAR report 2020-21 in last IQAC meeting.
7. Students Satisfactory Survey (SSS) analysis, Session 2020-21	The IQAC has made a significant progress over the years on the feedback system. A teacher was assigned the duty for the preparation of the form according to the latest guidelines of the NAAC and the same was uploaded to the website of the college as well as shared in different students group for their response.
8. Introduction to new PG programme on M.Voc in Food Processing	PG programme on M.Voc in Food Processing was started in the session 2020-21
9. Conduct of IQAC meeting	A meeting was conducted in order to frame the guidelines for data collection in the lockdown period, As well as it has been decided that the teachers will now on maintain a diary for the departmental data collection.
10. Initiation to implement of IIC calendar activity and self driven activities during 2020-21.	During 2020-21, the IIC of the college has successfully completed 14 activities under IIC and self driven activities and submitted IIC annual report 2020-21. Also the student and faculty innovators participated in NIC, 2020.
11. Examination related up gradation	Online meeting was organized for all teachers on Question paper setting as per the regulation of the affiliating university. Online uploading of attendance

	and internal marks were smoothly conducted. Digitalization of examination process, online calculation of student attainment in view of the course curriculum were also conducted virtually.
12. Setting of high speed wi-fi in order to strengthen the Web based teaching learning initiative	In order to give access of high speed internet to the teachers and students for online classes, the IQAC has successfully initiated the plan and internet connectivity was established, now the campus is fully wi-fi enabled campus.
13. Prepare the NIRF data	NIRF data has been prepared and uploaded
14. Green club initiative	Planting of Saplings
15. Relief programme	Besides the institutional responsibility the IQAC has been to a great extent practicing its extended work in different the social cause. The location of the Institution is fall within highly flood prone zone area. Since 2008 recurrent floods did a massive impact on the people of this locality, this year to the entire area have been submerge under the water for a month. The mud houses of the students of this college are also destroyed. With a view to support those students IQAC with the help of the college has extended help.
16. Construction of Cycle stand/Parking	IQAC proposed to construct a Cycle Stand/Parking to the Principal, Principal conveyed to the GB President for financial grant . It was Sanctioned

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <tr> <td>Name</td> <td>Date of meeting(s)</td> </tr> <tr> <td>Governing Body</td> <td>26/04/2022</td> </tr> </table>	Name	Date of meeting(s)	Governing Body	26/04/2022	
Name	Date of meeting(s)				
Governing Body	26/04/2022				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2020-21</td> <td>10/03/2022</td> </tr> </table>	Year	Date of Submission	2020-21	10/03/2022	
Year	Date of Submission				
2020-21	10/03/2022				
Extended Profile					
1. Programme					
1.1 Number of courses offered by the institution across all programs during the year	27				
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Data Template</td> <td>View File</td> </tr> </table>	File Description	Documents	Data Template	View File	
File Description	Documents				
Data Template	View File				
2. Student					
2.1 Number of students during the year	2783				
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Institutional Data in Prescribed Format</td> <td>View File</td> </tr> </table>	File Description	Documents	Institutional Data in Prescribed Format	View File	
File Description	Documents				
Institutional Data in Prescribed Format	View File				
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	728				
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Data Template</td> <td>View File</td> </tr> </table>	File Description	Documents	Data Template	View File	
File Description	Documents				
Data Template	View File				

2.3	685
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	116
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	128
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	54
Total number of Classrooms and Seminar halls	

4.2	146.47
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	131
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well

planned and documented process Response: The College adopted the curriculum framed by the Vidyasagar University for general section, NCTE syllabus for Teacher Education Section. The college developed its own curriculum for certificate courses, like Communicative English, Income Tax Practices, Business Management, Yoga Therapy, Human Rights and Vermicomposting. This institution also developed curriculum for Diploma course in Tourism & Hotel Management, Soil Management by Vermicomposting and Computer Application and IT which are approved by the UGC. The following steps are followed to ensure effective curriculum delivery keeping in view of country wide locked down situation due to COVID'19 pandemic. The Annual Academic Calendar is prepared according to the University Calendar by IQAC and Teachers' Council specifying available dates for significant activities like, Continuous Internal Assessment, surprising tests etc and to ensure effective teaching learning process. Later in the month of november2020 the modification has been done in teaching learning process for the virtual platform. Meeting is held in each department to discuss about routine, syllabus distribution, internal examination through online process for present and proceeding academic session. Please see the attachment in the upload relavant supporting document.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mugberiagangadharmahavidyalaya.org/department-select.php , https://mugberiagangadharmahavidyalaya.org/university_exam.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calender strictly for conducting CIE as well as for other academic programmes. In each year the Academic Calender has been prepared and releasedby the affiliating university to the colleges at the beginning of each session. After getting the same itwas further modified by the college according to the BOS and examination cell and the final AC was publishedby the Principal at the very beginning of each academic session. It was also published in the institutional website for general access to the students. The academic calender includes holidays and tentative CIE and other academic programmes. IDue to Covid-Pandemic lockdown in this academic seeion all CIE has been conducted online and marks were submitted by the students to their

respective departmental email ids.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mugberiagangadharmahavidyalaya.org/university_exam.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

27

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

09

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

258

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution believes that integrating cross cutting issues with the curriculum would create positive effect on the student in both of his education and social commitment. Accordingly courses in Gender, Environment and sustainability, Human Values and Professional ethics are offered by the college. Please see the attachment in the additional information folder.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

282

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://mugberiagangadharmahavidyalaya.org/files/Feedback_analysis2.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mugberiagangadharmahavidyalaya.org/files/Feedback_analysis2.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
2783	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

390

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response -

Strategies adopted for Slow Learners:

Due to Covid-19 Pandemic and rigorous lockdown an average of near about 35% of students becoming slow learners.

1) The institution assesses the learning levels through student mentor who identify the nature of their problems and motivate them for achieving best in academics. Evidence of success viz. better results in the examinations.

2) Online Interactive teaching learning are conducted for slow learners. Slow learners are specially advised and counseled by the respective subject teacher/HOD. Remedial classes are conducted for the weaker students based on the performance of previous internal assessments. Poor performance due to frequent absent is dealt with interacting the parents of students through online parent teacher meeting.

Strategies adopted to facilitate Advanced Learners:

Advance learners are identified through their response in online classes, performance in CIE, interaction, and the performance in virtual class room. Experts from the different colleges/universities/reputed institutes are invited to conduct the special online lecture/seminars/webinars for both advance learners and slow learners. Advance learners are motivated to attend different National and International Webinars for presentation of research papers. Online quizzing, essay writing competition were also taken to enhance subject knowledge. Digital library facilities also helps them a lot. Most of the departments organize special coaching classes for the advanced learners to compete in JAM, NET, GATE,

NBHM.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2783	116

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response : Discussions: Online group discussions was held regularly to enhance current knowledge of the students. Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology were used by using on Google meet & Zoom platform which provide experiential and participative learning. **Debates:** Debates were arranged for students on topics that require constructive opinions and thought processes resulting learning process get justified and enriched. It also increases logical thinking of the students. **Projects:** Students of B.P.Ed and M.P.Ed departments were encouraged to do online project work on their own,

Internal Examination System : CIE policy is also a part of curriculum which helps the students for enhancing learning experiences. **Participating seminar / workshop:** The College has regularly organized many online seminars / Webinars/workshops/ memorial lectures/ on various topics of the syllabus. Apart from that, in the department of physical education weekly seminar period is also allotted in the timetable where one student from each class and one faculty member belonging to the theme of the seminar present paper on the theme. ** laboratory experiment, Case studies and external activities like NCC and NSS programmes are prohibited for the session 2020-21 due to Pandemic.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Due to Covid-19 Pandemic, faculty members were engaged in online teaching learning in the entire cademic session 2020-21 which declared mandatory for them because of the overall shut down of the academic institution. They have taken their classes according to the routine provided to them. Teachers were also asked to buy white boards/ mobile stands for smooth conduct of the classes. The Institution purchased Zoom app for conducting classes, webinars etc. Students were asked to buy smart phones for online classes in the induction programme organized before the session starts. All departments have created Whatsapp groups for exchange of study materials, notices etc. IQAC had shared webinars flyers and other important notices of UGC, IICs etc to these groups for information. For collecting data of various programmes, attendances teachers have used google forms. They have also used various online platform like google meet, etc for conducting classes and departmental activities.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

116

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

116

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

02

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1050

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

CIE were conducted by every department according to Academic Calendar. Internal assessments were of 10 marks for each core paper (CC) and 05 Marks for each SEC paper in the CBCS (Semester) system as per University rule and the results were duly intimated to the examinees within 7 to 10 days from the date of examination. Due to Pandemic situation, the entire CIE process was conducted through online mode. Probable questions were discussed by the faculty member in the WhatsApp group. Besides these, surprise class tests were also arranged. Tabulation related grievances were corrected in due course. CIE of BPED and MPED departments were conducted as per NCTE guidelines. In theory, at least three internal assessments were conducted and the evaluated answers/scripts were discussed in departmental WhatsApp group. Procedure for correction was affixed in the notice board of examination cell. Students were allowed to reappear in the same test for upliftment if they wish to do the same. In case of practical assessment the performance is shown to every student and marks allotted as per the standard norms. The attendance of the students is also parallelly maintained by the students leaders of every class as weightage is given to attendance.

File Description	Documents
Any additional information	View File
Link for additional information	https://mugberiagangadharmahavidyalaya.org/university_exam.php , https://mugberiagangadharmahavidyalaya.org/files/Mechanism_of_internal_assessment_2020-21.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Response ;

1. If any student did not satisfy with the number that he or she scores in the CIE, they can opt for a review of the paper with a request in the WhatsApp group or email the same within 15 days of the publication of result.
2. If ant students were unable to download the answer booklet of the CIE from the college website, they can write their answer in any full scape paper, it may be workbook or any A4 size paper.
3. Due to poor connectivity in the rural areas, the students were asked to send their answer script with the help of other class mates who owned Wi-Fi or strong internet connection.
4. Due to lack of knowledge regarding scanning and converting the answer scripts to PDF, students were asked to simply send the photo of the answer scripts to the departmental emails for evaluation.
5. A good number of students won't be able to email their answer script in time due to poor internet connectivity, in such cases the examination cell of the college took initiative and gave relaxation to those students and asked the students to resend their answer script to the departmental email after the due date.

File Description	Documents
Any additional information	View File
Link for additional information	https://mugberiagangadharmahavidyalaya.org/files/Mechanism of internal assessment 2020-21.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response :

Yes, POs & COs for all Programmes offered by the institution are stated and displayed in website and communicated to teachers and students by the IQAC.

Students of Arts & Commerce learned about political, social, philosophical, historical, economical, business & commerce related issues. They could explain theories and use data through computer software. They would make themselves effective communicators on various social context.

The graduate of Physics, Chemistry, Mathematics & Biology departments have grown with a range of scientific techniques, knowledge of generating and analyzing data, skills of developing communication. Also they have the immense interest to explore to other inter disciplinary subjects with their scientific theories and techniques to develop the teaching and expansion of the subjects. The students of B. P. Ed. and M. P. Ed. Courses served in the educational institutions like schools and colleges where they teach to transform the individual from a biological man to a man of discipline, punctuality, honesty and morality. Also they can get job as Physical Education Teacher in Schools, Colleges and Universities after clearing NET or SET Examination. One can enter into the job like Sports Officer or Director of Sports in different organizations as professional as well.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mugberiagangadharmahavidyalaya.org/files/Course_outcome_and_Programme_outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response

- 1) POs & COs were measured through feedback system. The online feedback forms are to be filled up by the students providing inputs on teaching learning drawbacks, limitations, constraints and also merits of the department, its faculty members etc.
- 2) Grievance Redressal Cell plays a vital role in this regard where the students can put their problems facing while studying.
- 3) Through IQAC, the institution keeps a track record of POs and COs achievement and the best way to track the outcome was end semester marks which was significantly good in the academic session 2020-21.
- 4) Yearly Alumni meet was one of the finest way to evaluate student attainment. Through which the institution can measure the POs & COs of the past students

4) Attainment of program outcomes are measured and checked by the job creation i.e., a student after having the B. P. Ed. degree are eligible to be a physical education teacher in upper primary and secondary schools, instructor in schools, colleges and different nongovt. organizations. Obtaining the degree of M. P. Ed the students are eligible to be a teacher in higher secondary schools, colleges and universities and to pursue Ph. D. after clearing NET or SET examination.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

685

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mugberiagangadharmahavidyalaya.org/files/DocScanner_Mar_14_2022_5-14_PM.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**0.0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****2**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****3**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Being a predominantly undergraduate institution with only three postgraduate Departments, Mugberia Gangadhar Mahavidyalaya has no recognized Incubation centers associated with business start ups except the vermicomposting production unit. But it appreciates and plays an encouraging role in promoting ecosystem for innovation among the faculty members. This spirit of innovation encompasses various outreach programs for creation and transfer of knowledge. Such as the college has established Research Cell in promoting some encouraging programs, workshops, seminars and conferences related to innovative research for sustainable development. By establishing vermi compost unit, the cell tried to show the community, faculties and students how we could easily prepare vermicompost from agricultural waste in home and thereby how we could increase the nutritional value of food by minimizing the decrease in soil fertility and by minimizing adverse effects of foods generated from chemical fertilizers. It can also be stated that special drive on plantation of Basil plant commonly known as Tulsi has been taken to aware the students and local people about its medicinal values and best air purifier capability. Likewise, the institution takes initiation to create an ecosystem for innovations and takes initiatives for creation and transfer of knowledge in college campus by a regular way.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

19

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

18

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Being a rural and remote institution, Mugberia Gangadhar Mahavidyalaya appreciates and plays encouraging roles in promoting extension activities in neighborhood community for holistic and economic development by sensitizing students and faculty to social issues. This spirit of activities encompasses outreach programs on awareness, creation and transfer of knowledge. Initiation of IIC, NSS, NCC, UBA units, IQAC and Research Cell, encouraging programs, awareness camp, workshops, seminars, conferences, supporting programs related to COVID - 19, sanitation, hygiene and health, innovative research for sustainable development have been promoted during this academic year. It can be cited that IIC has organized mentorship program on "Development of Innovative Herbal Products from Indigenous Medicinal Plants" dated 12.01.2021, orientation program on Application of Organic Compost from Organic Waste towards Sustainable Organic Farming dated 06.02.2021, start-up activity on Entrepreneurship management through innovation in Dairy industry dated 27.02.2021, Innovative Model and Poster Competition for Students of local schools under the theme "Science and Environment" dated 01.03.2021. Encouraging campaigns on Swachhta and water conservation - motivating with creative activities/ zero waste events, Swachhta Contests have been organized inside and outside the campus. No plastic driven camp has been held in five adopted villages under UBA and providing them biodegradable bags.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**02**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****28**

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year****1034**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

12

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has augmented its infrastructure and learning resources since the last NAAC visit in 2019. Under RUSA and CPE and WBHED scheme, the college has constructed new science building, one girls hostel and guest rooms. Smart and virtual classrooms with all modern teaching aids like short throw projectors, Interactive board, printers and scanners etc. are available along with equipped laboratories. The college central library has nearly 32500 books along with national and international journals for all disciplines and few departmental libraries for easy access by the students. Online library facilities and institutional subscriptions of INFLIBNET are also available. The other infrastructure and physical facilities related to teaching -learning are provided in attached additional information.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mugberiagangadharmahavidyalaya.org/iqac.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc developed on time to time to meet the demand of carrying out various cultural and sports activities viz. a 200m running track with 6 lanes with the separate arena for throwing and jumping events, Lane Box, Judges Stand, Time Keepers Stand, Finish Pole, Electronic Stop Watches and a Football Ground with the dimension of 72m X 40m, 20 Hurdles, Iron Shot of 8Lbs, 12Lbs and 16Lbs, Javelin for men and women, auditorium hall for cultural programs etc. The detailed facilities are described in the attached additional file for kind perusal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mugberiagangadharmahavidyalaya.org/files/p_edu_documents/1537346145Stock%20Register%20%201.pdf , https://mugberiagangadharmahavidyalaya.org/files/p_edu_documents/1537346472Lab%20stock%20register.pdf , https://mugberiagangadharmahavidyalaya.org/files/attachement/1539444189REPORT_ON_GYMNASIUM.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mugberiagangadharmahavidyalaya.org/iqac.php , https://mugberiagangadharmahavidyalaya.org/iqac.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

146.47

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is being automated using Integrated Library Management System. For this purpose customized Library Management software named SOUL 2.0 had been installed in the year of 2012. But, due to lack of upgradation, customization and proper training and for the changing environment we also shifted to automation of library. For this purpose, our Library moves to install new open source software. In the year of 2013, a open source software named inflibnet has been installed. It is totally cloud-based and Version: 17.05.06.000. It is fully automated and 24/7 access to the server with 99.9% uptime assurance. It has 24x7x365 OPAC search facility. It has also the provision of upload and hosting of question papers, thesis etc and image galleries on OPAC. With the help of this software we are doing our regular library works like Circulation (Barcode based), Cataloguing, Database Search (OPAC), etc. For this purpose we have eight numbers of computers with internet connection, scanners, printers. Broadband facility for Internet connection is available through BSNL.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://mugberiaopac.aadijatechnologies.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.78

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

On the basis of growing demand for developing IT facilities in Teaching & Learning, Mugberia Gangadhar Mahavidyalaya has updated its IT infrastructure facilities with time to time. In the entire lockdown period started from March 2020, till 16th November 2021 the institution completely upgraded its IT infrastructure by procuring

Laptops, installing additional high speed routers in various corners of the campus for wifi connectivity. It has also contacted vendors for AMC for available IT resources. .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mugberiagangadharmahavidyalaya.org/files/attachement/1540477557IT.pdf

4.3.2 - Number of Computers

153

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.97

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Mugberia Gangadhar Mahavidyalaya has established the systems and procedures for maintaining and utilizing physical, academic and support facilities - building, computer & IT, Laboratory, classroom, Library sports, etc Details are attached in the additional information folder.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mugberiagangadharmahavidyalaya.org/CODES%20mgm.pdf , https://mugberiagangadharmahavidyalaya.org/files/Procedures and policies for maintaining facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1842

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

34

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://mugberiagangadharmahavidyalaya.org/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**84****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****84**

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

18

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

321

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In Mugberia Gandadhar Mahavidyalaya, Students' Representative (SR) is an indispensable part of Academic and Administrative bodies/committees such as the Governing Body, IQAC, various committees and Alumni Association of the college. They are the main work force of the college who sincerely participated in all the programmes with love and affection. The representatives are selected as Class University norm. According to the norms of the government, representation of the students union in administrative bodies is must, thereby we included members of the students union in all our committees like IQAC, admission sub-committee, purchase sub-committee, development committee, anti-ragging committee, sexual harassment committee etc. dedicated for the betterment of the institution. General Secretary (GS) is the member of the GB and he represented with all enthusiasm and usually raises student related issues in front of the GB members. There are also some wings wherestudents' representation are included mandatorily. These are described in attached additional information.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association is an important part for advancement activities of the institution. To foster a spirit of loyalty and to promote the general welfare and development of the college, ex-students have formed Mugberia GangadharMahavidyalaya Alumni Association (MGMAA) bearing Registration no: S/1L/46162 of 2007-08. The alumni being an important stakeholder contribute as following manner:

1. Sri MathuranathTripathy, an Alumnus of 1970s is regularly attaining different programmes like seminars, workshops, cultural programmes, awareness camp, etc. Ex-students of this college play different roles in various NCC & NSS activities like Blood Donation camp, Youth Day Observation, Aids Day Camp, Special Winter Camp, etc.
2. Preparation of Prospectus and major press/publication related

assignments and constructive suggestions are also done by alumni members with consultation of Principal sir.

3. The alumni association of the college also provides some financial support regularly to the college for overall development of the college. In the academic session 2020-21, they donated Rs. 45000/- to the college.
4. As per the suggestion and supervision of a stakeholder (national awardee retired teacher) the college has established a vermi compost production centre and produces about 10 tons of vermi which is used now in the maintenance of medicinal garden and other plants inside the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Academic and Administrative Policy: Academic and administrative policy is guided by overarching Vision, Mission, Goals, Values and Beliefs of the institution. The College achieved its quality through integration of teaching and learning, advancement of the knowledge through research programme, and leadership in service and outreach. The collaborative approach of the GB, Principal, Faculty members, Nonteaching staff, Students, Alumni and other Stakeholders towards various policy making were guided by the institutions mission and vision. The IQAC, Teachers' Council and Academic Sub-Committee and other Committees meets regularly to discuss on various issues. The policy statements and action plans: The GB and Principal actively participated in the policy statements and action plans which were aligned for attaining the mission of the institute, disseminates the vision and mission to all stakeholders and involve them in forming

the policy statements and required changes are done through meetings. Principal formulated the action plans and interacts with stakeholders and the student representative for implementation as well as continuous planning and development.

Reinforcing the culture of excellence: For cultural excellence, short term and long term goals, necessary trainings were provided to its faculty and supporting staff for their development as well as to create healthy work culture.

File Description	Documents
Paste link for additional information	https://mugberiagangadharmahavidyalaya.org/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution created its effective leadership by using its human resources. Formation of different committees constituted the decentralization process. Teaching and nonteaching staffs were proportionately represented in the Governing Body and are equally responsible for implementation of different policies. Participative management is practiced in the college through following sub-committees. These are, RUSA Committee, Building sub-committee, Academic sub-committee, B.P.Ed & M.P.Ed sub-committee, Vocational Courses sub-committee, Library sub-committee, Purchase committee, Finance committee, Development committee, Tender sub-committee, Electric sub-committee, Computer subcommittee, Provident-fund sub-committee, Examination sub-committee, Internal Complaints committee, Students Redressal cell, Sexual Harassment Redressal Cell, Research Cell, Women's Cell, Environment Cell, Green Club, Institutional Innovation Council (IIC), IQAC.

Decentralization and participative management are the backbone of the PF Committee of the college. It works in strict compliance with the rules and regulations of the Education Department, Government of West Bengal. Management of the Fund is vested in the Governing Body of the college. Every whole-time employee is a subscriber to this fund. Though the Principal of the college is the Manager of the fund, one senior Associate Professor is appointed as a Convener of the committee. Transparency is maintained regarding the deposit through regular annual financial audit of the fund.

File Description	Documents
Paste link for additional information	https://mugberiagangadharmahavidyalaya.org/files/Organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plan was always deployed regularly as follows

a) Planning construction of womens hostel has been taken into consideration in 2019. The plan was formulated in meeting of planning committee and the resolution has been submitted to Principal. Principal tabled the plan in GB and GB sanctioned it. The construction progress is satisfactory.

b) As per suggestion of IQAC, GB of the college has planned to create EPF scheme for casual and contractual staffs on its meeting dated 18.02.2021. Accordingly on 8th March 2021 it has been formulated (Vide-Code number WBCAL2321740000) . Presently 14 members are included.

c) Implementation of curriculum system, :

Just before the academic session, Principal meets departmental committee, academic sub- committee, Library committee and teachers' council about curriculum. The minutes coming from those meetings are placed before GB for final approval. B.P.Ed and M.P.Ed. curriculum is available in college website.

d) Strategic plan for administrative works : All administrative works like infrastructure development, academic up-gradation, Appointment of teaching and non teaching staffs, promotion through CAS are done as per direction of GB. Plan: Formation of GB for every four year as per rules and regulations of Higher Education dept., Govt. of West Bengal.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://mugberiagangadharmahavidyalaya.org/ , https://mugberiagangadharmahavidyalaya.org/iqac.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Yes, the functioning of institutional bodies is effective and efficient which is reflecting through policies, administrative setup, appointment and service rules.

The GB of the college works in close contact with Principal to regulate and maintain congenial and academic environment throughout the year. Principal along with members of teaching and Non-Teaching staff implements the decisions of the management. The GB structure is given underneath.

1. President
2. Principal (Secretary)
3. Govt. Nominee-02
4. University Nominee -02
5. Teachers' Representative-04
6. Non- teaching Staff Representative- 02
7. Students' Representative-01

Principal executes any academic and administrative plans and policies with the help of 42 sub-committees.

The IQAC and Research Cell jointly monitors infrastructural and academic needs. Suggestions on academic and infrastructural development placed at GB meeting and the resolution of the meeting communicates to teaching and nonteaching staffs through principal.

Faculty members conduct seminars, workshops, industrial visits for academic development. Report of the event is submitted to principal and IQAC for documentation. All procedures, rules and regulations related to recruitment, promotional policies as well as grievance redressal mechanism are maintained at administrative and IQAC office. During the purchase of uniform students participate actively for selection of quality and price of the bidders.

File Description	Documents
Paste link for additional information	https://mugberiagangadharmahavidyalaya.org/iqac.php , https://mugberiagangadharmahavidyalaya.org/files/Unnat_Bharat_Abhiyan.pdf , https://mugberiagangadharmahavidyalaya.org/files/POLICY_AGAINST_SEXUAL_HARASSEMENT_INSIDE_THE_COLLEGE_CAMPUS.pdf
Link to Organogram of the institution webpage	https://mugberiagangadharmahavidyalaya.org/files/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has various effective welfare measures for teaching and non-teaching staff, some of them are

Extramural Welfare Schemes

Convenient loan with minimum interest from the college co-operative for Teaching, non-teaching, Librarian members, Festival advance for non-teaching staff, Ex-gratia for non-teaching contractual staff, Advance without interest for contractual non-teaching staff, Advance without interest for SACT teachers and contractual whole time teachers, Loan without interest from provident fund, Advance salary for new whole time employees before pay fixation, Free accommodation to the contractual teachers in Hostel, Felicitation during farewell ceremony of the employees, Free shelter at the time of flood or any type of natural disasters for local employees, Appointing the wards of immature death of employees, Usage of college library is open for the wards of employees for Higher studies, EPF Scheme for casual and contractual non-teaching staff with an institutional contribution of 12% of basic pay.

Intramural Welfare Schemes

Canteen, Guest rooms, first aid facilities, Recreation facilities, Rest room for differently abled employees, Ramp facilities, ACs in Principal Chamber, Office, Research Laboratory rooms, Auditorium, Free usage of Gymnasium for physical fitness, TV with cable connection, refrigerators, musical instruments, Safe locker for individual employee, Vending machine for women employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains effective Performance Appraisal System for both teaching and non teaching staffs to bring pace in academic, administrative and benefits of employees. For this the college introduced the following measures Performance Appraisal/teachers diary and attendance registers: Teachers were provided teacher's diary for regular notes on their daily activities, class records, mentor mentee progress along with note down of daily performance records in the register. The Principal as an authority monitors the same regularly. Besides this, Submission of records/certificates to the Principal and co-ordinator of IQAC regarding 1. Teaching, learning and evaluation activities such as class records, uses of ICT in teaching learning, exam duty, evaluation of answer script are mandatory for all teaching members. 2. Co-curricular, extension and professional development activities, NSS, NCC activity, functions of sub-committees, refresher & orientation courses attended by teachers are recorded systematically. 3. Research and academic contributions are noted for further reference. 1. Students evaluation on performance of teaching and non-teaching staff through Feedback system 2. College conveys and collects the academic performance report from teachers given by university after completion of every academic year. Moreover, college takes necessary measures during promotion of teachers under CAS as per UGC regulations 2010 (and the two amendments thereafter).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a normal mechanism for both internal and external financial audits. Internal audit is being done by Cashier, Accountant, Bursar, Finance Committee and Principal. The external / statutory audit is carried out by a Government auditor appointed by the Department of Higher Education, Government of West Bengal. The external / statutory audit has been completed up to the session 2019-20 from the inception of the college. The process of auditing of 2020-21 is in progress. There were no major objections raised by the auditor so far. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected / rectified by GB and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal & external financial audit system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0.0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The principal, Governing Body, Bursar and Finance Committee of the college built the strategy to use resources received from the UGC-CPE, RUSA, MP/MLA-LAD fund, funds from Govt. of West Bengal, Education Department and Donations.

1. After receiving the grant, it goes through various processes involving the Principal who is the Chief Disbursing Officer, the Bursar, the Finance Committee, the Purchase Committee and the college office before it is finally disbursed to the concerned person or the respective department(s). The allocated funds are utilized to Construction work, Renovation work, purchase equipment, chemicals; Procurement of books, organize seminars, workshops and conferences etc. The GB and finance committee review the use of resources including audit, budgets and accounts. They make recommendation for better handling of resources and effective mobilization of available funds.
2. Development and Planning committee under the guidance of principal analyze the requirements with expected expenditure and planning. Finance committee look over these requirements minutely and then adding the future aspects and planning, forward it to Governing Body for clear opinion and the report is finally executed by the principal of the college. In this way through effective financial management the college is attaining new heights and achieving its goal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC Quality assurance strategies during Covid-19 lockdown . 1. IQAC suggested for online webinars and ask the teacher for CAS preparation in due course. 2. The IQAC had started preparing AQAR 2020-21 . 3. Through IQAC the institute celebrated important days in online mode. 4. The IQAC constantly motivating teachers for online classes according to NEP 2020. 5. Provide links of various UGC care listed journal in the WhatsApp group of teachers for their research preparation.

6. IQAC has proposed to build up Research Centre in the college and thereby sent a proposal to Vidysagar University (Affiliated University) for their approval, and it is to be noted that science departments have received a letter from the university for general inspection of the college in due course. 7. Faculty members and students have been provided unique user ID and password from Central Library for accessing NLIST under INFLIBNET.

8. Encouraged teachers to pursue their PhD work from home.

9. Teachers who have completed their Ph.Ds. are felicitated and who are not yet started Ph.Ds. or on the verge of their submission were also encouraged to present their research papers under the banner of Research club once in a month.

File Description	Documents
Paste link for additional information	https://mugberiagangadharmahavidyalaya.org/iqac.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, as an autonomous body of the college performed the following methodologies to espouse the academic progress in the college. 1. Teaching learning progress, CIE and university marks has been collected and checked by the IQAC which turned easier to point out progress and drawbacks of the concern department. 3. The research articles that have been published in different national and international journals are kept for future reference and class room teaching. 4. Teachers were encouraged to do their FDP online. 5. By strengthening library automation the IQAC recommended the library committee to renew Institutional membership of INFLIBNET and supplied individual id and password to all the teachers. 6. The IQAC framed a well-structured Feedback system for the students and Parents which were cross checked and steps are taken accordingly. 7. The IQAC helps to purchase virtual ZOOM platform to organize Webinars/Conferences/Workshops, and other purposes.

8. For online teaching-learning, IQAC has made a central routine and asked the teacher to follow the same. Departments have made their own email ids and circulated to various WhatsApp group. For

incremental development IQAC had considered the examination results, which are discussed and recorded for future reference.

File Description	Documents
Paste link for additional information	https://mugberiagangadharmahavidyalaya.org/iqac.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mugberiagangadharmahavidyalaya.org/iqac.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Mugberia Gangadhar Mahavidyalaya has a strong principle not only in its work culture, but also in its values pertaining to inclusion and equity with respect to gender, caste, language, and religion. The institution maintains healthy traditions and gender equity that enhances equality among male and female students and stake holders. The male female ratio in the college is presently 33:67, showing a

dominance of female students, which ensure that the institution is preferred by parents for educating their female wards. The number of female casual workforce in the college (whose appointment rests with the college) are 44% as respect to the 56% of male casual workers of the college. This shows that the gender equity had been a major motto in the college.

The prime focus of the college is safety, security and opportunity to students and teachers along with gender equity and sensitization.

The institution practices gender sensitization in its campus and preaches it to the locality through every program and facilities.

Nb. Due to the pandemic (Covid), several other activities that require physical proximity, couldn't have been possible. The programs that are been taken up were all online.

File Description	Documents
Annual gender sensitization action plan	https://mugberiagangadharmahavidyalaya.org/files/GSAP.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mugberiagangadharmahavidyalaya.org/files/gender_equity.docx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

Mugberia Gangadhar Mahavidyalaya integrates the waste management system alongwith campus cleaning for better efficiency and sustainability. The campus have a well-developed waste management system executed efficiently. The main initiatives taken for the waste management are given as below:

? Solid waste management

Mugberia Gangadhar Mahavidyalaya has been strict in its idea of sustainable waste management structure which had been displayed in the campus clearly. The college provides Dust bins at the corners of each department and corridors to collect solid waste. and has dedicated Vermi Composting station that uses the bio degradable waste and coverts into manuring and production of Bio gas. The Vermicompost is then used in organic farming thereby minimizing waste effectively.

Liquid waste management:

Mugberia Gangadhar Mahavidyalaya has a proper sewage system in all the washrooms of the college and canteen and the departments with laboratory. The college takes appropriate care to prevent water stagnation and mosquito breeding. The rain water from the terrace of the college is directed towards the pond and the ground through pipes that ensures a recharge of the water table and also direct moisture retention to the trees of the campus.

The details of waste management facilities in the college has been uploaded below.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks

B. Any 3 of the above

and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Mugberia Gangadhar Mahavidyalaya has always been at the forefront in carrying cultural heritage of the community and bring out the regional, linguistic, communal and socio-economic diversities of the community, state and nation thereby carrying out several community based inclusive programs.

The college not only celebrates festivals and folk cultures like Bhasa Dibas, Constitution Day etc. to teach tolerance and harmony to the students, but also carries out various social responsibilities through seminars and workshops to ascertain its inclusiveness. The programs include moringa digestives produced and distributed in the nearby locality, to assist and encourage herbal and self sufficiency in maintaining own health, distribute smartphones to economically backward students, distribution of cloth bags in the surrounding rural community of Bhupatinagar, Yash Storm relief work organised by NSS Units to help the destitute people of East Amtalia, Purba Medinipur all show its inclusiveness.

The college also has a folk library and a museum showing the various attires of local culture of the people of Purba medinipur. Dr. Goutam Barman is the faculty who teaches the folk culture to the students of the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Mugberia Gangadhar Mahavidyalaya sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities.

The college also has a curriculum framed by the university with courses like Introduction to Constitution of India, Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights and Applied Philosophy to inculcate constitutional obligations among the students.

To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh

Bharat, etc. involving students and employees. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff members of the college.

Several cleanliness programs are taken up by the institution both inside and as community programs to inculcate community responsibility among students and employees. Click on the following links for detailed report.

https://mugberiagangadharmahavidyalaya.org/files/constitutional_obligations.pdf

https://mugberiagangadharmahavidyalaya.org/files/Code_Of_Ethics.pdf,
<https://mugberiagangadharmahavidyalaya.org/CODES%20mgm.pdf>

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mugberiagangadharmahavidyalaya.org/files/constitutional_obligations.pdf
Any other relevant information	https://mugberiagangadharmahavidyalaya.org/files/Code_Of_Ethics.pdf ,, https://mugberiagangadharmahavidyalaya.org/CODES%20mgm.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4.
Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to the ongoing COVID 19 Pandemic the institution has organised several online programs to commemorate significant national and international events such as 72nd Republic day, 125th Birthday celebration of Netaji Subhas Chandra Bose, Gandhi Jayanti, International Women's Day and International Yoga Day to mention a few among many others. We have organised relevant webinars and awareness programs, to engage students and faculty members in celebrating the importance of these national and international events.

15.08.2020- Independence Day Celebration

25.10.2020- Golden Jubilee celebration of NSS

26.10.2020- Ishwarchandra Vidyasagar birthday celebration

02.10.2020- Gandhi Jayanti Celebration

11.11.2020- State Level Webinar organised by NSS units on "Maulana Abul Kalam Azad: His Contribution to the Indian Education System" to commemorate National Education Day

26.11.2020- Observation of Constitution Day by reading out the Preamble

23.01.2021- 125th Birth Anniversary of Netaji Subhas Chandra Bose

26.01.2021- 72nd Republic Day Celebration

08.03.2021- State Level Webinar on "Women in Leadership: Challenges for Achieving an Equal Future in Covid 19 World", organised by Women

Cell

09.05.2021- Celebration of 171th Birth Anniversary of Rabindranath Tagore

The detailed reports on the commemorative days observed in the college are uploaded below.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Mugberia Gangadhar Mahavidyalaya**BEST PRACTICE I**

Title: Online learning experience Practice:

The college started its online teaching- learning immediately on and from March 20, to ensure that no classes are lost by the students. UGC however, published an order regarding the same on 29.04.2020 vide order no. D.O.No. F.1-1/2020(Secy29 April,2020).

Best Practice II

Title of the Practice: Students' Aid & Motivation

The Practice

Students are rewarded with prizes (Specially valuable books required for their higher studies) for standing in the position of 1st , 2nd and 3rd in each year for honours and general courses.

The prizes are given away to the students in annual cultural function of the college by the distinguished personality of academics. Tuition fee concession and financial help from students aid fund are being provided to the poor and meritorious students in each year.

BEST PRACTICE III

Title of the Practice: Preparation of Academic, Administrative and Environmental Audit

The Practice

To ensure a quality audit, the institution take up following steps as practice.

1. Preparation of Audit Team
2. Preparation of Proforma
3. Finalizing the standards for analysis

The detailed report of the Best Practices can be perused in the following

link: https://mugberiagangadharmahavidyalaya.org/files/bp_final.pdf

File Description	Documents
Best practices in the Institutional website	https://mugberiagangadharmahavidyalaya.org/files/bp_final.pdf
Any other relevant information	https://mugberiagangadharmahavidyalaya.org/iqac.php

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Mugberia Gangadhar Mahavidyalaya is a rural backward college that has gained the title of 'College for Potential of Excellence' due to its distinctive mission of 'searching for knowledge and service to community'.

Through several institutional practices, the college tries to make this journey conducive for everyone. In this regard, an important initiative taken by the institution is the introduction of diploma course in Tourism and Hotel Management under Community College and B.Voc in Food Processing in the session 2018-2019. This course is under the financial support of UGC. It is the only college in the vast area of Bhagawanpur II Block (Purba-Medinipur). We also have two Diploma courses in Computer Application and IT and Soil Management by Vermi Composting to give necessary employable tools to the students.

We have also introduced M.Voc in Food Technology, Nutrition and Management in the session 2020-2021 to strengthen our commitment towards providing vocational skill and training to young minds. We also conduct regular workshops and counseling sessions to provide necessary guidance and support to the students regarding employment options.

The detailed reports are uploaded below.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

FUTURE PLANS

Curriculum

- To open more PG courses in Chemistry and Zoology.

Teaching-Learning & Evaluation

- Activation of Evaluation on Teaching and Learning through Tutor-Ward system.
- Remedial programme for students.
- Evaluation on Teaching and Learning with the assistance of students' Feedback.

- Evaluation and Reformation of UG and PG Examination System

Research & Extension

- Publication of Research Journal of various departments of the College.
- Initiative for National & International Linkage for start-ups/ small entrepreneurs through Institutional Innovative Council (IIC).
- Organize National / International Seminar / Conference in both online and offline mode.
- Publication of Research Paper in various UGC care listed journals i,e. SCOPUS/WEB OF SCIENCE/SCI/ICI .

Infrastructure

- Extension of central library.
- Construction of 2nd floor in the boys hostel of the college.
- Extension of Smart Class rooms of every department.

Student Progression

- Planning specific programme to aware students to join Different State Services, Central Services etc.
- Organisation of Seminars / Workshop for entrepreneurship development among the students.
- Online databank on study materials for general access to students through college website

Institutional Commitment towards community

- Formation of Blood Donors' Club from student's community.
- Proposal of Community Service through Micro-Savings.
- Formation of Thalasaemia Detecting Centre with the support of Indian Red Cross Society.